Date:

December 17, 2009

To:

Golden Gate Division

From:

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Golden Gate Division

File No.:

301.10470

Subject:

RESPONSE TO REDWOOD CITY AREA COMMAND CHAPTER 17

INSPECTION - FINAL REPORT

Golden Gate Division has reviewed the attached response to the Redwood City Area Chapter 17 Inspection and concurs with the commander. This memorandum will serve as a final report and no quarterly updates will be necessary.

Should you require further information regarding the contents of this memorandum, please contact Assistant Chief Cathy Sulinski at (707) 648-4180.

C. A. SULINSKI, Assistant Chief

Attachments

a.a.

Date:

December 17, 2009

To:

Golden Gate Division

From:

DEPARTMENT OF CALIFORNIA HIG HWAY PATROL

Golden Gate Division

File No.:

301.10470

Subject:

RESPONSE TO NAPA AREA COMMAND CHAPTER 17 INSPECTION -

FINAL REPORT

Golden Gate Division has reviewed the attached response to the Napa Area Chapter 17 Inspection and concurs with the commander. This memorandum will serve as a final report and no quarterly updates will be necessary.

Should you require further information regarding the contents of this memorandum, please contact Assistant Chief Cathy Sulinski at (707) 648-4180.

C. A. SULINSKI, Assistant Chief

Attachments

Date:

October 28, 2009

To:

GOLDEN GATE DIVISION

From:

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Napa Area

File No.:

325.15294

Subject:

NAPA AREA OFFICER SAFETY INSPECTIONS REPORT

This memorandum is intended to serve as the written response to the command officer safety inspection report of the Napa Area. The Area commander, lieutenant, and sergeants are actively involved in this program and ensure that all Area personnel are properly trained.

FINDINGS REQUIRING FOLLOW-UP:

No discrepancies were noted.

Questions regarding this response may be directed to me or Lieutenant Masako Nielsen at (707) 253-4906.

M. A. RASMUSSEN, Captain

Commander

cc: Office of the Assistant Commissioner, Field

Golden Gate Division

COMMAND INSPECTION PROGRAMEXCEPTIONS DOCUMENT

Command:	Division:	Chapter:
Napa	Golden Gate	17
Inspected by:		Date:10/28/2009
Sergeant Ka	thryn Bassett	

Page 1 of 2

INSTRUCTIONS: This document shall be number of the inspection in the Chapter shall be routed to and its due date. This improvement, identified deficiencies, con	Inspection docume	on number. Under "Forw ent shall be utilized to doc	ard to:" enter the nex cument innovative pr	
TYPE OF INSPECTION ☐ Division Level ☐ Command L ☐ Executive Office Level	_evel	Total hours expended inspection:	d on the	Corrective Action Plan Included N/A Attachments Included N/A
Follow-up Required:	Forwa Inspec	rd to: Office of ctions		
☐ Yes	Due D	ate: 11/28/2009		
Chapter Inspection:17	no de a			
Chapter mapeedion. 17				The state of the s
Inspector's Comments Regar	rding Ir	nnovative Practices	:	
				him in scheduling training and
tracking the 311 weapons insp				
		· · · · · · · · · · · · · · · · · · ·		n. Additionally, the training officer
provides beneficial and creative			cive to the curre	ent times.
Command Suggestions for S	tatewi	de Improvement:		
None.				
Inspector's Findings:				
No discrepancies were noted.	^			
	Conci	ar or Do Not Cor	icur (Do Not Cond	cur shall document basis for response)
None.				
etc.)	address	s non concurrence by c	ommander (e.g., f	indings revised, findings unchanged,
None.				

COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT

Page 2 of 2

Command:	Division:	Chapter:
Napa	Golden Gate	17
Inspected by:		Date:10/28/2009
Sergeant Kathr	yn Bassett	

Descriped Action	Automobile of Section			- 1	100	1000 1000 11000	V-100 PH	VIII S
Required Action		It'm, sich Kon	20 122 1 540				STATE SE	V ERI
	5 X	/_ ILET III.			C VI			
Corrective Action Plan/Timeline								
No discrepancies were noted.								

Employee would like to discuss this report with the reviewer.	COMMANDER'S SIGNATURE	DATE
(See HPM 9.1, Chapter 8 for appeal procedures.)	INSPECTOR'S SIGNATURE	DATE
Reviewer discussed this report with	REVIEWER'S SIGNATURE	10/28/09 DATE
employee Concur Do not concur	C.G. Alchest	12-17-09

AREA MANAGEMENT EVALUATION OFFICER SAFETY

CHP 453S (Rev. 6-06) OPI 009

AREA	DIVISION	NUMBER
Napa	Golden Gate	325
EVALUATED BY		DATE
Sergeant Kathr	yn Bassett, #15294	10/28/2009

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION ☐ Formal Evaluation ☐ Informal Evaluation	SUSPENSE DATE	
FOLLOW-UP REQUIRED Correction Report Yes No BY	COMMANDER'S REVIEW	DATE 10-28-09
1. COMMAND INVOLVEMENT	EVALUATED ACTION 10/27/2009 No	N REQUIRED CORRECTED NA
a. Does the command emphasize importance of proper enformation incidence of injuries incurred by officers?	rcement tactics to achieve the lowes	possible ✓ Yes No
(1) Does the commander stress importance of proper enf	orcement tactics, including use of fo	rce?
(2) Does the safety record of the command reflect an awa	areness of proper tactics?	✓ Yes No
(3) Do the officers' CHP 100 and CHP 118s, Performance safety?	e Appraisals, contain comments on c	fficer ☑ Yes ☐ No
 Are the commander and lieutenants knowledgeable of enfo proper use of force, and the correct use of safety equipme 		of arrest, ☑ Yes ☐ No
(1) Is this knowledge applied properly in critiques of incide	ents involving officers and sergeants	? ✓ Yes ☐ No
(2) Do the captain and lieutenants maintain a minimum le	vel of enforcement skills?	✓ Yes ☐ No
(a) Do they attend officer safety training sessions?		✓ Yes
(b) If they are not involved in officer safety, what are	the reasons?	
2. TRAINING AND CERTIFICATION	10/27/2009 ACTIO No	N REQUIRED CORRECTED NA
a. Do training records indicate formal training has been received	ved and certified?	✓ Yes ☐ No
(1) Do records reflect annual certification of traffic officers tactics, physical methods of arrest, and the proper use certifications been recorded for:		
(a) Searching techniques.		✓ Yes ☐ No
(b) Handcuffing.		✓ Yes
(c) Use of safety equipment.		☑ Yes □ No
(d) Suspect control.		
(e) High risk and felony stops.		✓ Yes □ No
(f) Hostage control.		✓ Yes □ No
(g) Prisoner transportation.		✓ Yes □ No
(h) Radio control head operation.		✓ Yes □ No

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

OFFICER SAFETY

,HP	4535	(Rev.	. 6-06) OPI 009				
	(2)	ls th	he command dedicating enough time toward training?			✓ Yes	□No
		(a)	Do training records reflect certifications for officers and	d sergeants are cu	rrent?	✓ Yes	□No
		(b)	Is there an established follow-up procedure to assure and sergeants?	timely recertification	n of all officers	✓ Yes	□No
b.			a supervisors review CHP 121s, CHP 121As, pursuit in general observations to determine if proper enforceme			✓ Yes	□No
	(1)	Are	well-handled incidents recorded for future training purp	ooses?		✓ Yes	☐ No
	(2)		use of force situations closely reviewed to ascertain if what level of force, is justified?	all uniformed perso	nnel understand when,	✓ Yes	□No
		(a)	Does an examination of CHP 100, CHP 118s, and citibeing made?	zen complaints ind	icate a through review is		□No
		(b)	Do Area supervisors notify those officers who are not is made available?	proficient and ensu	re refresher training	✓ Yes	□No
c.	ls re	efres	her training required prior to certification?			✓ Yes	□No
	(1)	Are	the number of training hours necessary to accomplish	certification indicat	ed on the CHP 270?	✓ Yes	□No
		(a)	Is any pattern of training weakness apparent?			✓ Yes	□No
		(b)	Have necessary remedial steps been taken to assure categories?	thorough and cont	nuous proficiency in all	✓ Yes	□No
d.	Doe	es the	e command have an adequate number of instructors?			✓ Yes	□No
	(1)	Is in	nstructor proficiency maintained?			✓ Yes	□No
	(2)	Has	an individual been given responsibility for the program	1?		✓ Yes	□No
		(a)	Does that individual ensure the quality and level of pro	oficiency is maintai	ned?	✓ Yes	□No
	(3)	Are	there adequate and properly maintained facilities and	equipment availabl	e for officer safety training?	✓ Yes	□No
	(4)	Wha	at is the quality and quantity of the training being given	?			
		The	Area's training meets POST specifications and depart	mental policy. Off	icer Safety Training is cond	ucted on a co	ntinuous
		basi	is throughout the year, monthly and quarterly.				
	(5)	Hav	e the supervisor and his/her alternate received proper	training?		✓ Yes	□No
SA	FET	YEC	QUIPMENT	10/27/2009	No No	NA	
а.			esin Capsicum (OC) spray (pepper spray) carried by al duty, in uniform?	l uniformed person	nel, captain and below,	✓ Yes	□No
	(1)		C spray used when the need is indicated? Are notatio is utilized to subdue a subject?	ns made on bookir	g sheets when OC spray	✓ Yes	□No
	(2)		en an officer is assaulted and an injury occurs, are the spray on the CHP 121?	supervisors noting	the use/nonuse of OC	✓ Yes	□No
	(3)		individuals who are exposed to OC spray decontamina water within 30 minutes?	ted by flushing the	affected area with clear	✓ Yes	□No

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

OFFICER SAFETY

CHP	2 453S (Rev. 6-06) OPI 009		
	(a) Do Area patrol cars carry at least two 500 mil. bottles of saline solution?	✓ Yes	□No
	(b) Are officers/sergeants familiar with the decontamination and first-aid procedure?	✓ Yes	□No
b	o. Are officers/sergeants familiar with the function of their duty holsters?	✓ Yes	□No
	(1) Can officers/sergeants draw and fire their weapon, re-holster and without looking at the holster, faster the safety strap with one hand?	✓ Yes	□No
	(2) Can officers and sergeants draw and fire their weapons within one and a half seconds, using one han	d? ☑ Yes	□No
	(3) Is there personal confirmation by the testing officer that all weapons are unloaded prior to holster-related exercises?	✓ Yes	□No
C.	Are officers/sergeants proficient in reloading their weapons?	Yes	□No
d.	. Do officers/sergeants routinely practice with their batons?	✓ Yes	□No
	(1) Do officers/sergeants carry their batons on all enforcement stops?	✓ Yes	□No
	(2) Can officers/sergeants successfully demonstrate approved baton techniques?	✓ Yes	□No
e.	. Do all uniformed personnel wear body armor?	✓ Yes	□No
	(1) Were required reports submitted to Supply Services Unit, per policy, for any incidents where body armor was struck by a bullet or other penetrating type instrument?	✓ Yes	□No
	(a) If so, did the involved officer receive a complete physical examination?	✓ Yes	□No
f.	Are holsters, ammunition, magazines, magazine pouches, handcuffs, handcuff case, and OC spray projectors inspected in conjunction with the annual performance appraisal?	✓ Yes	□No
	(1) Do CHP 311 forms indicate compliance?	✓ Yes	□No
	(2) Were deficiencies corrected within 30 days of the inspection?	✓ Yes	□No
4. FI	IREARMS EVALUATED ACTION REQUIRED NO	NA CORRECTED)
a.	. Has the requirement for quarterly review of policy regulating discharge of firearms been compiled with?	✓ Yes	□No
	(1) Do officers thoroughly understand the policy?	✓ Yes	□No
	(a) Do incidents involving firearms show proper understanding of the policy?		□No
b.	. Are shoots conducted as required by policy?	✓ Yes	□No
=	(1) Have steps been taken to correct training deficiencies?	✓ Yes	□No
	(2) Are weapons training and maintenance records readily available? Current?	✓ Yes	□No
	(3) Do training records show qualification with all authorized weapons, day/night shoots, etc.?	✓ Yes	□No
c.	Does the Area have a range officer?	✓ Yes	□No
	(1) Has the officer completed Academy training for range officers?	✓ Yes	□No
	(2) Does the officer supervise all shoots?	✓ Yes	□No
	(3) Is the officer well-organized in his/her training?	✓ Yes	□No
	(4) Is there a designated alternate to the range officer?	✓ Yes	□No
	(a) Has that officer received Academy training?	✓ Yes	□No

AREA MANAGEMENT EVALUATION

OFFICER SAFETY

(d. Are range facilities adequate for pistol, rifle, shotgun and night shoots?	✓ Yes	□No
-	(1) If not, has alternate training been established and plans developed to obtain adequate facilities?	✓ Yes	□No
	(a) Do plans follow instructions for range contract renegotiations?	✓ Yes	□No
-	(b) Have future range needs been considered?	✓ Yes	□No
(e. Is an effective and efficient inventory process for shotguns, rifles, and ammunition in place?	✓ Yes	□No
	(1) Have shotguns been inventoried as required?	✓ Yes	□No
	(a) Are all shotguns accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	✓Yes	□No
	(c) Are shotguns fired annually to ensure operable condition?	✓ Yes	□No
	(2) Have tactical rifles been inventoried as required?	✓ Yes	□No
	(a) Are all tactical rifles accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	✓ Yes	□No
	(c) Is there adequate storage when the weapons are not being carried by on-duty officers?	✓ Yes	□No
	(d) Is there an effective method for assignment and control?	✓ Yes	□No
	(3) Is there a procedure in place to periodically audit ammunition? Are the following steps in the audit process taken?	✓ Yes	□No
	(a) Beginning inventory determined?	✓ Yes	□No
	(b) Has the total amount of ammunition ordered by requisition as well as returned (unused) ammunition been determined?	✓ Yes	□No
	(c) Has the total rounds issued per ammunition records been determined?	✓ Yes	□No
	(d) Has a physical inventory of ammunition been taken?	✓ Yes	□No
	(e) Has the physical count been compared to the balance on hand according to the inventory record?	✓ Yes	□No
	(f) Have rounds issued per training records been compared to rounds fired per shooting rosters?	√ Yes	□No
	(g) Has the mathematical accuracy of the inventory records been tested?	✓ Yes	□No
	(h) When ammunition orders are received from Supply Services Unit, is the merchandise inspected, quantities checked against the packing/shipping documents, exceptions noted, and receipt acknowledged immediately upon delivery?	✓ Yes	□No
f.	Is policy adhered to requiring firearms not to be drawn, loaded, or unloaded except in the clearing tube?	✓ Yes	□No
	(1) Does location of the clearing tube(s) provide safety to personnel in or about the office in the event of an accidental discharge?	✓ Yes	□No
g	. Are weapons training records maintained as required per policy? Has record reliability been determined by testing the accuracy of the following recorded information?	✓ Yes	□No
	(1) Do the dates recorded on the various records correspond to the actual date training was conducted?	✓ Yes	□No
	(2) Do training dates correspond to the activity information on the employee's CHP 415?	✓ Yes	□No

AREA MANAGEMENT EVALUATION

OFFICER SAFETY

CHE	4000	(Rev. 6-00) OFT 009		
	(3)	Do training dates closely correspond to the dates ammunition was issued for training (per inventory records)?	✓ Yes	□No
	(4)	Was ammunition issued for training (per inventory records) compared with the actual amount expended (per the shooting roster)?	✓ Yes	□No
		(a) Once done, was the disposition of any unused ammunition verified for those training days tested?	✓ Yes	□No
	(5)	Are records kept updated as training takes place?	✓ Yes	□No
	(6)	Is training recorded on the employee's CHP 270 and in ETRS?	✓ Yes	□No
	(7)	Is required information recorded in accordance with established guidelines and instructions?	✓ Yes	□No
	(8)	Is a roster maintained for each shoot which includes all pertinent information (type of shoot, scores, date, etc.)?	✓ Yes	□No
h		here a procedure in place which ensures the person processing the ammunition requisition is not olved with the receiving and recording of ammunition inventory?	✓ Yes	□No
	(1)	Is a similar procedure in place which ensures the person recording weapons training information is not involved with handling and recording ammunition?	✓ Yes	□No
-	(2)	Is access to the ammunition storage and inventory records limited to the ammunition officer and supervisor or backup employee?	✓ Yes	□No
i.	If A	rea has a resident post (RP), what procedures are used to ensure weapons training of RP officers?		
	(1)	If RP handles ammunition, are proper accountability procedures in place?	✓ Yes	□No
j.	Are	required inspections conducted in conjunction with the annual CHP 118?	✓ Yes	□No
	(1)	Is a second inspection of the primary firearm conducted every six months?	✓ Yes	□No
5. P	HYSI	CAL METHODS OF ARREST EVALUATED ACTION REQUIRED No	CORRECTED)
а.	Do	officers practice weaponless defense?	✓ Yes	□No
	(1)	Are officers familiar with the opponent's five weakest points?	✓ Yes	□No
	(2)	Have officers with previous assault injuries thoroughly familiarized themselves with weaponless defense?	✓ Yes	□No
b.	We	re demonstrations of the following control techniques by officers observed:		
	(1)	Control holds.	✓ Yes	□No
	(2)	Punches.	✓ Yes	□No
	(3)	Strikes.	✓ Yes	□No
	(4)	Blocks.	✓ Yes	□No
	(5)	Defensive kicks,	✓ Yes	□No
	(6)	Defenses against grabs.	✓ Yes	□No
	(7)	Defenses against weapons.	✓ Yes	□No
	(8)	Ground defense and takedowns.	✓ Yes	□No
	(9)	Placing and removing suspects into and from vehicles.	✓ Yes	□No

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

AREA MANAGEMENT EVALUATION

OFFICER SAFETY

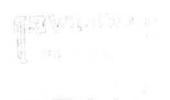
cobservations of practical handcuffing techniques made? an officers successfully apply handcuffs to a suspect who is a cooperative? The all uniformed personnel knowledgeable of departmental persons subjected to physical arrest searched for offensive as the local jail's experience with CHP arrests been review as a practical demonstration of preliminary frisks and thore all officers know guidelines pertaining to searches of the companies and officers have knowledge of proper procedures five options of an enforcement stop? The cere have a constant awareness of their personal safety dending suspected or known criminals? The cere demonstrations of an enforcement stop observed whice a situation at all times regardless of the level of hazard presents.	policy on handcuffing ve weapons? yed? ough searches been o opposite sex as outling the sex of the sex of the show the officers' as the sex of the show the officers' as the sex of the s	bserved? ned in policy? ACTION REQUIRED No wed during each	✓ Yes	□ No □ No □ No □ No □ No □ No
e all uniformed personnel knowledgeable of departmental persons subjected to physical arrest searched for offensives the local jail's experience with CHP arrests been review as a practical demonstration of preliminary frisks and thore all officers know guidelines pertaining to searches of the EMENT TACTICS geants and officers have knowledge of proper procedures five options of an enforcement stop? cers have a constant awareness of their personal safety diending suspected or known criminals?	policy on handcuffing ve weapons? yed? ough searches been o opposite sex as outling the sex of the sex of the show the officers' as the sex of the show the officers' as the sex of the s	bserved? ned in policy? ACTION REQUIRED No wed during each	✓ Yes	□ No □ No □ No □ No □ No
persons subjected to physical arrest searched for offensive as the local jail's experience with CHP arrests been review as a practical demonstration of preliminary frisks and thore all officers know guidelines pertaining to searches of the EMENT TACTICS geants and officers have knowledge of proper procedures five options of an enforcement stop? cers have a constant awareness of their personal safety diending suspected or known criminals?	ve weapons? ved? ough searches been o opposite sex as outlin EVALUATED 10/28/2009 which should be follo during enforcement sto	bserved? ned in policy? ACTION REQUIRED No wed during each	✓ Yes ✓ Yes ✓ Yes ✓ Yes CORRECTED NA ✓ Yes	□ No □ No □ No □ No
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co all officers know guidelines pertaining to searches of the EMENT TACTICS geants and officers have knowledge of proper procedures five options of an enforcement stop? cers have a constant awareness of their personal safety diending suspected or known criminals? ere demonstrations of an enforcement stop observed which	opposite sex as outling a control of the control of	ned in policy? ACTION REQUIRED No wed during each ops and when	✓ Yes CORRECTED NA ✓ Yes	□No
geants and officers have knowledge of proper procedures five options of an enforcement stop? cers have a constant awareness of their personal safety dending suspected or known criminals? ere demonstrations of an enforcement stop observed which	EVALUATED 10/28/2009 which should be follouring enforcement stocks show the officers' a	No wed during each	NA V Yes	
geants and officers have knowledge of proper procedures five options of an enforcement stop? cers have a constant awareness of their personal safety diending suspected or known criminals? ere demonstrations of an enforcement stop observed which	10/28/2009 which should be follouring enforcement stoods the show the officers' a	No wed during each	NA ✓ Yes	
cers have a constant awareness of their personal safety dending suspected or known criminals? ere demonstrations of an enforcement stop observed which	luring enforcement sto	ops and when		□No
ending suspected or known criminals? ere demonstrations of an enforcement stop observed which	ch show the officers' a		[∕] Ves	
		bility to safely control	V 103	□No
			✓ Yes	□No
Is the violator stop effectively made?		-	✓ Yes	□No
Is the violator completely controlled?	110-13-101		✓ Yes	□No
Is the prisoner properly prepared for transportation?			✓ Yes	□No
e evidence of pre-planning and coordination with allied agence?	encies to prepare bea	t officers for hostage	✓ Yes	□No
officers understand their role is limited to containment of ving jurisdiction?	the incident until relie	ved by the authority	✓ Yes	□No
e officers aware of the need to maintain fire discipline at a	II times?		✓ Yes	□No
e officers knowledgeable of their responsibility to detain poress to the scene, evacuate the area if required, and renderess to the scene.			✓ Yes	□No
ere various officers and supervisors questioned to determi stage incidents?	ine their knowledge of	f the CHP role in	✓ Yes	□No
	EVALUATED 10/27/2009	ACTION REQUIRED	NA	à!
uniformed personnel well-versed in policy regarding the co			✓ Yes	□No
mber of units?			✓ Yes	□No
nen to discontinue?			✓ Yes	□No
	omply with enforceme	ent guidelines		□No
od in policy:	ons taken?		✓ Yes	□No
	10-10-	ed agencies during	✓ Yes	□No
r	nber of units? en to discontinue? re pursuit critiques checked to determine if the pursuits cod in policy?	en to discontinue? re pursuit critiques checked to determine if the pursuits comply with enforcement of the pulsuits of the pulsuits comply with enforcement of the pulsuits of the p	en to discontinue? re pursuit critiques checked to determine if the pursuits comply with enforcement guidelines and in policy?	mber of units? en to discontinue? re pursuit critiques checked to determine if the pursuits comply with enforcement guidelines d in policy? Where noncompliance is indicated, were corrective actions taken? ✓ Yes e Area have written guidelines or plans to ensure proper coordination with allied agencies during

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

AREA MANAGEMENT EVALUATION

OFFICER SAFETY

_					
	(1) Are any written agreements on file?			✓ Yes	□No
	(2) Is Division involved in the planning process?			✓ Yes	□No
	(3) Does the Area have and use a pursuit training guide tailor	red to the specific nee	eds of the command?	✓ Yes	□No
8. F	ORCIBLE STOPS	10/28/2009	No No	NA NA	
а	Are Area personnel knowledgeable regarding the policy on for	rcible stops?		✓ Yes	□No
	(1) Does the Area follow departmental policy?			✓ Yes	□No
	(2) Have forcible stop reports been reviewed for compliance	with policy?		✓ Yes	□No
	(a) If forcible stop policy has not been complied with, has conducted?	s corrective action be	en taken or training	✓ Yes	□No
9. R	OADBLOCKS	10/28/2009	ACTION REQUIRED No	NA	
а.	Has the Area worked with allied agencies to develop plans for of the hollow spike strip?	establishing roadblo	cks and deployment	✓ Yes	□No
	(1) Are strategic points and personnel assignments outlined?				□No
	(2) Have the officers received instructions on the proper meth	nods of establishing re	padblocks?	✓ Yes	□No
-	(3) Have interagency training sessions been conducted?			✓ Yes	□No
10.	RADIO FAMILIARIZATION	10/27/2009	No ACTION REQUIRED	CORRECTED NA	
a.	Are officers familiar with all aspects of the radio control head?			✓ Yes	□No
b.	Can officers demonstrate how to change the radio from their h	nome Area to another	Area/Division?	✓ Yes	□No
C.	Can officers efficiently operate all emergency equipment from	the radio head?		✓ Yes	□No



Date:

December 17, 2009

To:

Golden Gate Division

From:

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Golden Gate Division

File No.:

301.10470

Subject:

RESPONSE TO OAKLAND AREA COMMAND CHAPTER 17 INSPECTION -

FINAL REPORT

Golden Gate Division has reviewed the attached response to the Oakland Area Chapter 17 Inspection and concurs with the commander. This memorandum will serve as a final report and no quarterly updates will be necessary.

Should you require further information regarding the contents of this memorandum, please contact Assistant Chief Cathy Sulinski at (707) 648-4180.

C. A. SULINSKI, Assistant Chief

Attachments

Date:

October 23, 2009

To:

GOLDEN GATE DIVISION

From:

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Oakland Area

File No.:

370.12322

Subject:

OAKLAND AREA OFFICER SAFETY INSPECTION REPORT

This memorandum is intended to serve as the written response to the command officer safety inspection report of the Oakland Area. The Area commander, lieutenants, and sergeants are actively involved in this program and ensure that all Area personnel are properly trained.

FINDINGS REQUIRING FOLLOW-UP:

No discrepancies were noted.

Questions regarding this response may be directed to Lieutenant Chris Childs or me at (510) 450-3821.

D. E. MORRELL, Captain

Commander

cc: Office of the Assistant Commissioner, Field

Golden Gate Division

COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT

Page 1 of 2

Command: Oakland Area	Division: Golden Gate	Chapter: 17-Officer Safety
Inspected by:		Date:
Sergeant B. Moffett		10/17/09

INSTRUCTIONS: This document shall be typed. Check appropriate boxes as necessary, or fill in the blanks as indicated. Enter the chapter number of the inspection in the Chapter Inspection number. Under "Forward to:" enter the next level of command where the document shall be routed to and its due date. This document shall be utilized to document innovative practices, suggestions for statewide improvement, identified deficiencies, corrective action plans. A CHP 51 Memorandum may be used if additional space is required. TYPE OF INSPECTION Corrective Action Plan Included Total hours expended on the inspection: ☐ Division Level ☐ Command Level □ Attachments Included ☐ Executive Office Level 4 hours Forward to: Follow-up Required: Golden Gate Division ⊠ No ☐ Yes Due Date: 10/31/2009 Chapter Inspection: Inspector's Comments Regarding Innovative Practices: None. Command Suggestions for Statewide Improvement: None.

Inspector's Findings:

The Area training officer and the training sergeant are both actively involved in the officer safety training program. Both the training officer and sergeant are certified instructors for PMA and OST. In September 2009, the Area implemented the new required eight-hour officer safety training course. The Area's training program is running smoothly and officers have displayed competence in related tactics and have demonstrated that they have a good working knowledge of related policies.

The only exception noted was with regard to automated training records in ETRS. Although training records are current and up to date, some automated records prior to November 2008 have been lost. In November 2008, a catastrophic server failure occurred which caused the Area to lose some training and AIS records. Because there were no hard copies of these training records, it was not possible to recreate the lost data.

Commander's Response: Concur or Do Not Concur (Do Not Concur shall document basis for response)
The Area commander, lieutenants, and sergeants are actively involved in this program and ensure that Area personnel are properly trained. The ETRS records are current, but as noted above, some older data was lost as a result of the server crash on November 12, 2008. A routine back-up of the Oakland LAN system was conducted on November 11, 2008. Unfortunately, during the data recovery process, some of the ETRS records entered prior to the crash could not be recovered. As a result, as an added precaution, the training officer now saves a copy of ETRS database on the hard drive of his assigned Department desktop computer.

COMMAND INSPECTION PROGRAM

EXCEPTIONS DOCUMENT

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Command: Oakland Area	Division: Golden Gate	Chapter: 17-Officer Safety
Inspected by:		Date:
Sergeant B. Moffett		10/17/09

Inspector's Comments: Shall address non concurrence by commander (e.g., findings revised, findings unchanged, etc.)

:	
Required Action	
Corrective Action Plan/Timeline	

Employee would like to discuss this report with the reviewer. (See HPM 9.1, Chapter 8 for appeal procedures.)	COMMANDER'S SIGNATURE	DATE 10-23-09
	INSPECTOR'S SIGNATURE	DATE 10/17/09
Reviewer discussed this report with	REVIEWER'S SIGNATURE	DATE
employee ☐ Concur ☐ Do not concur	C.C. Malcheet	12.17.09

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

AREA MANAGEMENT EVALUATION OFFICER SAFETY

CHP 453S (Rev. 6-06) OPI 009

AREA	DIVISION	NUMBER
Oakland	Golden Gate	370
EVALUATED BY		DATE
B. Moffett		10/17/2009

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION		nol Evoluation	SUSPENSE DATE			
Formal Eva		nal Evaluation	10/31/2009		Terre	
FOLLOW-UP REQUIR	No	☐ Correction Report	COMMANDER'S REVIEW	-ell	DATE 10	23-05
1. COMMAND	INVOLVEMENT		EVALUATED X	ACTION REQUIRED None	CORRECTED	
	e command emphasia se of injuries incurred	ze importance of proper enforceme by officers?	nt tactics to achieve the I	owest possible	✓ Yes	□No
(1) Doe	es the commander str	ess importance of proper enforcem	ent tactics, including use	of force?	✓ Yes	□No
(2) Doe	es the safety record o	f the command reflect an awarenes	s of proper tactics?		✓ Yes	□No
(3) Do		and CHP 118s, Performance Appr	aisals, contain comment	s on officer	✓ Yes	□No
		enants knowledgeable of enforcem correct use of safety equipment?	ent tactics, physical meth	nods of arrest,	✓ Yes	□No
(1) Is th	nis knowledge applied	d properly in critiques of incidents in	volving officers and serg	eants?	✓ Yes	□No
(2) Do	the captain and lieute	nants maintain a minimum level of	enforcement skills?		✓ Yes	□No
(a)	Do they attend office	er safety training sessions?			✓ Yes	□No
(b)	If they are not involv	ed in officer safety, what are the rea	asons?			
2. TRAINING	AND CERTIFICATIO	N	EVALUATED X	None	CORRECTED	h:
a. Do traini	ing records indicate fo	ormal training has been received ar	nd certified?		✓ Yes	□No
tacti		I certification of traffic officers and s of arrest, and the proper use of sa led for:				
(a)	Searching technique	es.			✓ Yes	□No
(b)	Handcuffing.				✓ Yes	□No
(c)	Use of safety equipm	nent.			✓ Yes	□No
(d)	Suspect control.				✓ Yes	□No
(e)	High risk and felony	stops.			✓ Yes	□No
(f)	Hostage control.				✓ Yes	□No
(g)	Prisoner transportati	on.			✓ Yes	□No
(h)	Radio control head o	pperation.			✓ Yes	□No

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

AREA MANAGEMENT EVALUATION

OFFICER SAFETY

	(2)) Is t	the command dedicating enough time toward training?		517	✓ Yes	□No
		(a)	Do training records reflect certifications for officers and	sergeants are current?	10-211-111	✓ Yes	□No
		(b)	Is there an established follow-up procedure to assure to and sergeants?	imely recertification of all	officers	✓ Yes	□No
b			a supervisors review CHP 121s, CHP 121As, pursuit inve general observations to determine if proper enforcement			✓ Yes	□No
	(1)) Are	e well-handled incidents recorded for future training purpo	oses?		✓ Yes	□No
	(2)		e use of force situations closely reviewed to ascertain if a d what level of force, is justified?	ll uniformed personnel u	nderstand when,	✓ Yes	□No
2011		(a)	Does an examination of CHP 100, CHP 118s, and citize being made?	en complaints indicate a	through review is	✓ Yes	□No
		(b)	Do Area supervisors notify those officers who are not p is made available?	roficient and ensure refre	esher training	✓ Yes	□No
c.	. Is i	refres	sher training required prior to certification?			✓ Yes	□No
	(1)	Are	the number of training hours necessary to accomplish c	ertification indicated on t	he CHP 270?	✓ Yes	□No
		(a)	Is any pattern of training weakness apparent?			☐Yes	☑ No
		(b)	Have necessary remedial steps been taken to assure the categories?	norough and continuous	proficiency in all	✓ Yes	□No
d.	. Do	es the	e command have an adequate number of instructors?			✓ Yes	□No
	(1)	ls ir	nstructor proficiency maintained?			✓ Yes	□No
	(2)	Has	s an individual been given responsibility for the program?	•		✓ Yes	□ No
		(a)	Does that individual ensure the quality and level of profi	iciency is maintained?		✓ Yes	□ No
	(3)	Are	there adequate and properly maintained facilities and ed	quipment available for of	ficer safety training?	✓ Yes	□No
	(4)	Wha	at is the quality and quantity of the training being given?	The quality of the train	ing is very good. The in	structors a	re proficient
		in a	all techniques and many extra experience and training to	offer to the officers. Th	nere is also a sufficient a	mount of t	raining.
		Asi	ide from standard OST training and certifications the are	ea has also implemented	an 8 hour officer safety	training da	ay.
	(5)	Hav	ve the supervisor and his/her alternate received proper tr			☐ Yes	□No
3. S	AFET	TYE	QUIPMENT	EVALUATED X	None	CORRECTED	
a.			esin Capsicum (OC) spray (pepper spray) carried by all u duty, in uniform?	uniformed personnel, cap	otain and below,	✓ Yes	□No
	(1)		C spray used when the need is indicated? Are notations is utilized to subdue a subject?	s made on booking shee	ts when OC spray	✓ Yes	□No
	(2)	Whe	en an officer is assaulted and an injury occurs, are the su spray on the CHP 121?	upervisors noting the use	e/nonuse of OC	✓ Yes	□No
			individuals who are exposed to OC spray decontaminate	ad bu fluabina tha affa ata	ed area with clear		

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

AREA MANAGEMENT EVALUATION

OFFICER SAFETY

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			(a) Do Area patrol cars carry at least two 500 mil. bottles	of saline solution?		✓ Yes	□No
			(b) Are officers/sergeants familiar with the decontamination	n and first-aid procedure	?	✓ Yes	□No
	b.	Are	officers/sergeants familiar with the function of their duty hol	sters?		✓ Yes	□No
		(1)	Can officers/sergeants draw and fire their weapon, re-holst the safety strap with one hand?	er and without looking at	the holster, fasten	✓ Yes	□No
		(2)	Can officers and sergeants draw and fire their weapons with	thin one and a half secon	ds, using one hand?	✓ Yes	□No
		(3)	Is there personal confirmation by the testing officer that all related exercises?	weapons are unloaded p	rior to holster-	✓ Yes	□No
	c.	Are	officers/sergeants proficient in reloading their weapons?		-	✓ Yes	□No
	d.	Do	officers/sergeants routinely practice with their batons?			✓ Yes	□No
		(1)	Do officers/sergeants carry their batons on all enforcement	stops?		✓ Yes	□No
		(2)	Can officers/sergeants successfully demonstrate approved	baton techniques?		✓ Yes	□No
	e.	Do	all uniformed personnel wear body armor?			✓ Yes	□No
		(1)	Were required reports submitted to Supply Services Unit, parmor was struck by a bullet or other penetrating type instru		ts where body	✓ Yes	□No
			(a) If so, did the involved officer receive a complete physic	cal examination?		✓ Yes	□No
	f.		holsters, ammunition, magazines, magazine pouches, hand jectors inspected in conjunction with the annual performance		d OC spray	✓ Yes	□No
		(1)	Do CHP 311 forms indicate compliance?			✓ Yes	□ No
		(2)	Were deficiencies corrected within 30 days of the inspectio	n?		✓ Yes	□ No
4.	FIF	REA	RMS	EVALUATED	ACTION REQUIRED None	CORRECTED)
	a.	Has	s the requirement for quarterly review of policy regulating dis	charge of firearms been	compiled with?	✓ Yes	□No
		(1)	Do officers thoroughly understand the policy?			✓ Yes	□No
			(a) Do incidents involving firearms show proper understan	ding of the policy?		✓ Yes	□No
	b.	Are	shoots conducted as required by policy?			✓ Yes	□No
		(1)	Have steps been taken to correct training deficiencies?			✓ Yes	□No
		(2)	Are weapons training and maintenance records readily ava	ilable? Current?		✓ Yes	□No
		(3)	Do training records show qualification with all authorized we	eapons, day/night shoots	, etc.?	✓ Yes	□No
	c.	Doe	s the Area have a range officer?			✓ Yes	□No
		(1)	Has the officer completed Academy training for range office	ers?		✓ Yes	□No
		(2)	Does the officer supervise all shoots?			✓ Yes	□No
		(3)	Is the officer well-organized in his/her training?			✓ Yes	□No
		(4)	Is there a designated alternate to the range officer?			✓ Yes	□No
			(a) Has that officer received Academy training?			✓ Yes	□No

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

AREA MANAGEMENT EVALUATION

OFFICER SAFETY

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(l. Are range facilities adequate for pistol, rifle, shotgun and night shoots?	✓ Yes	□No
	(1) If not, has alternate training been established and plans developed to obtain adequate facilities?	☐ Yes	□No
	(a) Do plans follow instructions for range contract renegotiations?	✓ Yes	□No
	(b) Have future range needs been considered?	✓ Yes	□No
E	. Is an effective and efficient inventory process for shotguns, rifles, and ammunition in place?	✓ Yes	□No
	(1) Have shotguns been inventoried as required?	✓ Yes	☐ No
	(a) Are all shotguns accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	✓ Yes	□No
	(c) Are shotguns fired annually to ensure operable condition?	✓ Yes	□No
	(2) Have tactical rifles been inventoried as required?	✓ Yes	□No
	(a) Are all tactical rifles accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	✓ Yes	□No
	(c) Is there adequate storage when the weapons are not being carried by on-duty officers?	✓ Yes	☐ No
	(d) Is there an effective method for assignment and control?	✓ Yes	□No
	(3) Is there a procedure in place to periodically audit ammunition? Are the following steps in the audit process taken?	✓ Yes	□No
	(a) Beginning inventory determined?	✓ Yes	□No
	(b) Has the total amount of ammunition ordered by requisition as well as returned (unused) ammunition been determined?	✓ Yes	□No
	(c) Has the total rounds issued per ammunition records been determined?	✓ Yes	□No
	(d) Has a physical inventory of ammunition been taken?	✓ Yes	□No
	(e) Has the physical count been compared to the balance on hand according to the inventory record?	✓ Yes	□No
-	(f) Have rounds issued per training records been compared to rounds fired per shooting rosters?	✓ Yes	□No
	(g) Has the mathematical accuracy of the inventory records been tested?	✓ Yes	□No
	(h) When ammunition orders are received from Supply Services Unit, is the merchandise inspected, quantities checked against the packing/shipping documents, exceptions noted, and receipt		
	acknowledged immediately upon delivery?	✓ Yes	□No
f.	Is policy adhered to requiring firearms not to be drawn, loaded, or unloaded except in the clearing tube?	✓ Yes	□No
	(1) Does location of the clearing tube(s) provide safety to personnel in or about the office in the event of an accidental discharge?	✓ Yes	□No
g.	Are weapons training records maintained as required per policy? Has record reliability been determined by testing the accuracy of the following recorded information?	✓ Yes	□No
	(1) Do the dates recorded on the various records correspond to the actual date training was conducted?	✓ Yes	□No
	(2) Do training dates correspond to the activity information on the employee's CHP 415?	✓ Yes	□No

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

AREA MANAGEMENT EVALUATION OFFICER SAFETY

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	(3)	Do training dates closely correspond to the dat records)?	tes ammunition was issued for training (per inventory	✓ Yes	□No
),	(4)	Was ammunition issued for training (per inventor)?	tory records) compared with the actual amount exper	nded ✓ Yes	□No
		(a) Once done, was the disposition of any unc	used ammunition verified for those training days teste	ed? ✓ Yes	□No
	(5)	Are records kept updated as training takes plan	ce?		□No
	(6)	Is training recorded on the employee's CHP 27	70 and in ETRS?	✓ Yes	□No
	(7)	Is required information recorded in accordance	with established guidelines and instructions?	✓ Yes	□No
	(8)	Is a roster maintained for each shoot which inc date, etc.)?	cludes all pertinent information (type of shoot, scores,	✓ Yes	□No
h		here a procedure in place which ensures the pe olved with the receiving and recording of ammur	rson processing the ammunition requisition is not nition inventory?	✓ Yes	□No
	(1)	Is a similar procedure in place which ensures t involved with handling and recording ammuniti	he person recording weapons training information is on?	not ☑ Yes	□No
	(2)	Is access to the ammunition storage and invensupervisor or backup employee?	tory records limited to the ammunition officer and	✓ Yes	□No
i.	If A	rea has a resident post (RP), what procedures a	re used to ensure weapons training of RP officers?	N/A	
	(1)	If RP handles ammunition, are proper accounts	ability procedures in place?	☐ Yes	□No
j.	Are	required inspections conducted in conjunction w	vith the annual CHP 118?	✓ Yes	□No
	(1)	Is a second inspection of the primary firearm of	onducted every six months?	✓ Yes	□No
5. P	HYSI	CAL METHODS OF ARREST	X None	CORRECTE	
а	Do	officers practice weaponless defense?		✓ Yes	□No
	(1)	Are officers familiar with the opponent's five we	eakest points?	✓ Yes	□No
	(2)	Have officers with previous assault injuries tho	roughly familiarized themselves with weaponless def	ense?	□No
b.	We	re demonstrations of the following control techni	iques by officers observed:		
	(1)	Control holds.		✓ Yes	□No
	(2)	Punches.		✓ Yes	□No
	(3)	Strikes.		✓ Yes	□No
	(4)	Blocks.	-	✓ Yes	□No
	(5)	Defensive kicks.		✓ Yes	□No
	(6)	Defenses against grabs.		✓ Yes	□No
	(7)	Defenses against weapons.		✓ Yes	□No
	(8)	Ground defense and takedowns.		✓ Yes	□No
	(9)	Placing and removing suspects into and from v	rehicles.	✓ Yes	□No

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

AREA MANAGEMENT EVALUATION

OFFICER SAFETY

		•	·				
-	. W	ere c	observations of practical handcuffing techniques made?			✓ Yes	□ No
	(1)		an officers successfully apply handcuffs to a suspect who necoperative?	is standing, knee	eling, prone, or	✓ Yes	□No
	(2) Ar	re all uniformed personnel knowledgeable of departmenta	al policy on hando	uffing?	✓ Yes	□No
C	l. Ar	e all	persons subjected to physical arrest searched for offens	ive weapons?		✓ Yes	□No
	(1)) Ha	as the local jail's experience with CHP arrests been revie	wed?		✓ Yes	□No
	(2)) Ha	as a practical demonstration of preliminary frisks and thor	ough searches b	een observed?	Yes	□ No
	(3)) Do	o all officers know guidelines pertaining to searches of the	e opposite sex as	outlined in policy?	✓ Yes	□ No
6. I	NFC	RCE	EMENT TACTICS	X	None ACTION REQUIRED	CORRECTED	ļ
ε			geants and officers have knowledge of proper procedure five options of an enforcement stop?	s which should be	e followed during each		□No
t			cers have a constant awareness of their personal safety nending suspected or known criminals?	during enforceme	nt stops and when	✓ Yes	□No
	(1)		ere demonstrations of an enforcement stop observed wh e situation at all times regardless of the level of hazard pr		ers' ability to safely control	✓ Yes	□No
		(a)) Is the violator stop effectively made?			✓ Yes	□No
		(b)) Is the violator completely controlled?			✓ Yes	□No
		(c)	Is the prisoner properly prepared for transportation?			✓ Yes	□No
С	Is there evidence of pre-planning and coordination with allied agencies to prepare beat officers for hostage situations?					✓ Yes	□No
	(1)		o officers understand their role is limited to containment o ving jurisdiction?	f the incident unti	I relieved by the authority	✓ Yes	□No
	(2)	Are	e officers aware of the need to maintain fire discipline at	all times?		✓ Yes	□No
	(3)		e officers knowledgeable of their responsibility to detain press to the scene, evacuate the area if required, and reno			✓ Yes	□No
	(4)		ere various officers and supervisors questioned to detern stage incidents?	nine their knowled	lge of the CHP role in	✓ Yes	□No
7. F	URS	UITS	Š	X	None ACTION REQUIRED	CORRECTED	
а	. Ar	e all	uniformed personnel well-versed in policy regarding the	conduct of pursui	ts?	✓ Yes	□No
	(1)	Nu	umber of units?			✓ Yes	□No
	(2)	W	hen to discontinue?			✓ Yes	□No
	(3)	(3) Were pursuit critiques checked to determine if the pursuits comply with enforcement guidelines listed in policy?					□No
		(-)	NATION BY A STATE OF THE STATE	i tal 0		✓ Yes	□No
		(a)	Where noncompliance is indicated, were corrective act	ions taken?		<u>V</u> 1€5	

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

OFFICER SAFETY

(1) Are any written agreements on file?			☐ Yes	✓ No
(2) Is Division involved in the planning process?			☐ Yes	✓ No
(3) Does the Area have and use a pursuit training guide ta	ilored to the specific ne	eds of the command?	✓ Yes	□No
8. FORCIBLE STOPS	EVALUATED	None	CORRECTED	
a. Are Area personnel knowledgeable regarding the policy on	forcible stops?		✓ Yes	□No
(1) Does the Area follow departmental policy?			✓ Yes	□No
(2) Have forcible stop reports been reviewed for compliance	ce with policy?		✓ Yes	□No
(a) If forcible stop policy has not been complied with, I conducted?	nas corrective action be	een taken or training	✓ Yes	□No
9. ROADBLOCKS	EVALUATED X	ACTION REQUIRED None	CORRECTED	
 a. Has the Area worked with allied agencies to develop plans of the hollow spike strip? 	for establishing roadblo	ocks and deployment	✓ Yes	□No
(1) Are strategic points and personnel assignments outline	d?		✓ Yes	□No
(2) Have the officers received instructions on the proper m	ethods of establishing	roadblocks?	✓ Yes	□No
(3) Have interagency training sessions been conducted?			☐ Yes	✓ No
10. RADIO FAMILIARIZATION	EVALUATED X	ACTION REQUIRED None	CORRECTED)
a. Are officers familiar with all aspects of the radio control hea	d?		✓ Yes	□No
b. Can officers demonstrate how to change the radio from the	ir home Area to anothe	r Area/Division?	✓ Yes	□No
c. Can officers efficiently operate all emergency equipment fro	om the radio head?		✓ Yes	□No

Date:

August 14, 2009

To:

Golden Gate Division

From:

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Redwood City Area

File No.:

330.11853.11853.09-232A

Subject:

AREA MANAGEMENT EVALUATION - OFFICER SAFETY.

Redwood City Area conducted an evaluation of its Officer Safety Program from August 10 to 13, 2009. Sergeant Otterby conducted the evaluation and was assisted by Golden Gate Division personnel. Sergeant Otterby determined that the Area's officer safety training is adequate and that the Redwood City Area is in compliance with laws, departmental policy, and the individual training needs of its employees, as outlined in HPM 70.6, Officer Safety Manual.

Areas of Needed/Suggested Improvement (Area/Statewide):

Area training was not recorded on both the CHP 270 and in ETRS, which has been corrected.

Current policy requires training to be entered into ETRS and also printing the CHP 270. It is suggested to stay with ETRS and not print the CHP 270's to maintain accuracy, and to avoid time and expense.

Summary:

The evaluation showed that the Area's overall officer safety training adequate and that the Redwood City Area is in compliance with laws, departmental policy, and the individual training needs of its employees. The command has an adequate number of instructors, but could use more at times to backfill transfers and speed up certification times for the command as a whole. The rifle range currently being used is not ideal. The availability of dates and times do not allow for all teams to be trained every month as preferred, but does meet the required quarterly training. There are few rifle ranges near the Area. None of these rifle ranges have schedules and/or facilities that would allow the training of all Area's personnel every month. At this point, the current rifle range is the best option.

CS. WALKER, Lieutenant Acting Commander

COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT

Redwood City Inspected by: Sergeant Matthew Otterby

Command:

Division: Chapter: Seventeen Golden Gate Date: 08/13/2009

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number of the inspection in the Chapte shall be routed to and its due date. The	er Inspec nis docun	tion number. Under "For nent shall be utilized to d	ward to:" enter the nocument innovative p	fill in the blanks as indicated. Enter the chapter ext level of command where the document practices, suggestions for statewide be used if additional space is required.
TYPE OF INSPECTION ☐ Division Level ☐ Command I☐ ☐ Executive Office Level	_evel	Total hours expende inspection:	d on the	☐ Corrective Action Plan Included ☐ Attachments Included
Follow-up Required: ☐ Yes ☑ No		rd to: Golden Gate rate: 09/30/2009		
Chapter Inspection:				
Inspector's Comments Regar	rding lı	nnovative Practices	3:	
	onduc	t officer safety train	ing and scenar	mitts, a Red Man protective suit ios. These items are relatively
	HP 27	0. It is suggested		equires training to be entered into RS and not print the CHP 270's to
				8
City Area is in compliance with employees. The command he backfill transfers and speed used is not identrained every month as prefer ranges near the Area. None training of all Area's personnet Training was not recorded on	th laws as an ip certi eal. Ti rred, b of thes el ever both t	s, departmental pole adequate number of the fication times for the new availability of date availability of date availability of date and the reservible ranges have been month. At this post he CHP 270 and in the CHP 270 and in the control of the	icy and the indirection of instructors, but the command as a second times of the contraction of the contract	ut could use more at times to a whole. The rifle range to not allow for all teams to be ly training. There are few rifle d/or facilities that would allow the rifle range is the best option. has been corrected.
Commander's Response: X (Concu	r or \square Do Not Con	cur (Do Not Conci	ur shall document basis for response)

COMMAND INSPECTION PROGRAMEXCEPTIONS DOCUMENT

Page 2 of 3

Command:	Division:	Chapter:
Redwood City	Golden Gate	Seventeen
Inspected by:		Date:
Sergeant Matthe	ew Otterby	08/13/2009

Inspector's Comments: Shall address non concurrence by commander (e.g., findings revised, findings unchanged, etc.) None.

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EXCEPTIONS DOCUMENT

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Command:	Division:	Chapter:
Redwood City	Golden Gate	Seventeen
Inspected by:		Date:
Sergeant Matth	ew Otterby	08/13/2009

Required Action	Hei
Corrective Action Plan/Timeline: N/A	

Employee would like to discuss this report with the reviewer.	COMMANDER'S SIGNATURE	DATE 09/08/09
(See HPM 9.1, Chapter 8 for appeal procedures.)	INSPECTOR'S SIGNATURE	DATE
	Tolkin Lt for	08/13/09
Reviewer discussed this report with	BEVIEWER'S SIGNATURE	DATE
employee	C.a. Mohros	12:17:09

STATE OF CALIFORNIA DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

OFFICER SAFETY

CHP 453S (Rev. 6-06) OPI 009

AREA	DIVISION	NUMBER
Redwood City	Golden Gate	330-09-002
EVALUATED BY	-	DATE
Otterby, Matthew,	P.	08/14/2009

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUA		15.0	SUSPENSE DATE			
Formal E		mal Evaluation	N/A			
FOLLOW-UP REQ	UIRED ✓ No	☐ Correction Report	J. Jones	-ct. For.	09/08/20	09
1. COMMAN	ND INVOLVEMENT		97/15/2009	ACTION REQUIRED None	N/A)
	the command emphasi nce of injuries incurred	ze importance of proper enforceme by officers?	nt tactics to achieve the	lowest possible	✓ Yes	□No
(1) D	oes the commander str	ress importance of proper enforcem	nent tactics, including use	e of force?	✓ Yes	□No
(2) D	oes the safety record o	f the command reflect an awarenes	ss of proper tactics?		✓ Yes	□No
	o the officers' CHP 100 afety?	and CHP 118s, Performance Appr	raisals, contain comment	s on officer	✓ Yes	□No
		enants knowledgeable of enforcem correct use of safety equipment?	ent tactics, physical met	hods of arrest,	✓ Yes	□No
(1) Is	this knowledge applied	d properly in critiques of incidents in	nvolving officers and serg	eants?	✓ Yes	□No
(2) D	o the captain and lieute	nants maintain a minimum level of	enforcement skills?		✓ Yes	□No
(a) Do they attend office	er safety training sessions?			✓ Yes	□ No
(b) If they are not involv	ed in officer safety, what are the re-	asons?			
			11-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-			
2. TRAINING	S AND CERTIFICATIO	N	08/05/2009	No REQUIRED	N/A	•
a. Do tra	ining records indicate for	ormal training has been received ar	nd certified?		✓ Yes	□No
ta		I certification of traffic officers and s of arrest, and the proper use of sa led for:				
(а) Searching technique	S.			✓ Yes	□No
(b) Handcuffing.				✓ Yes	□No
(c)) Use of safety equipm	nent.			✓ Yes	□No
(d)) Suspect control.				✓ Yes	□No
(e)) High risk and felony	stops.			✓ Yes	□No
(f)	Hostage control.				✓ Yes	□No
(g)) Prisoner transportati	on.			✓ Yes	□No
(h)) Radio control head o	peration.			✓ Yes	□No

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	(2)	Is ti	ne command dedicating enough time	e toward training?	✓ Yes	□No
		(a)	Do training records reflect certificati	ions for officers and sergeants are current?	✓ Yes	□No
		(b)	Is there an established follow-up pro and sergeants?	ocedure to assure timely recertification of all officers	✓ Yes	□No
b.				P 121As, pursuit investigations, personnel complaints, and proper enforcement tactics are being used in the Area?	✓ Yes	□No
	(1)	Are	well-handled incidents recorded for	future training purposes?	✓ Yes	□No
	(2)		use of force situations closely review what level of force, is justified?	wed to ascertain if all uniformed personnel understand who	en, ☑ Yes	□No
		(a)	Does an examination of CHP 100, 0 being made?	CHP 118s, and citizen complaints indicate a through revie	w is ☑ Yes	□No
		(b)	Do Area supervisors notify those off is made available?	ficers who are not proficient and ensure refresher training	✓ Yes	□No
c.	ls re	efres	her training required prior to certificat	tion?	✓ Yes	□No
	(1)	Are	the number of training hours necess	ary to accomplish certification indicated on the CHP 270?	✓ Yes	□No
		(a)	Is any pattern of training weakness	apparent?	☐Yes	✓ No
		(b)	Have necessary remedial steps bee categories?	en taken to assure thorough and continuous proficiency in	all ☑ Yes	□No
d.	Doe	es the	e command have an adequate numb	er of instructors?	✓ Yes	□No
	(1)	Is in	structor proficiency maintained?		✓ Yes	□No
	(2)	Has	an individual been given responsibil	lity for the program?	✓ Yes	□No
		(a)	Does that individual ensure the qual	lity and level of proficiency is maintained?	✓ Yes	□No
	(3)	Are	there adequate and properly maintai	ined facilities and equipment available for officer safety tra	aining?	□No
	(4)	Wha	at is the quality and quantity of the tra	aining being given? Overall training is adequate.		
	(5)	Hav	e the supervisor and his/her alternate	e received proper training?	✓ Yes	□No
3. S/	AFET	YEC	QUIPMENT	evaluated action require None	CORRECTED N/A)
a.			esin Capsicum (OC) spray (pepper s duty, in uniform?	pray) carried by all uniformed personnel, captain and belo	w, ✓ Yes	□No
	(1)		C spray used when the need is indic is utilized to subdue a subject?	ated? Are notations made on booking sheets when OC s	pray ☑ Yes	□No
	(2)		n an officer is assaulted and an injur spray on the CHP 121?	ry occurs, are the supervisors noting the use/nonuse of O	C ☑ Yes	□No
			individuals who are sympassis to OC a	spray decontaminated by flushing the affected area with cl		

DEPARTMENT OF CALIFORNIA HIĞHWAY PATROL

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_			·				
			(a) Do Area patrol cars carry at least two 500 mil. bottles o	f saline solution?		✓ Yes	□No
			(b) Are officers/sergeants familiar with the decontamination	and first-aid procedure	?	✓ Yes	□No
	b.	Are	e officers/sergeants familiar with the function of their duty hols	ters?		✓ Yes	□No
		(1)	Can officers/sergeants draw and fire their weapon, re-holste the safety strap with one hand?	er and without looking at	the holster, fasten	✓ Yes	□No
		(2)	Can officers and sergeants draw and fire their weapons with	nin one and a half second	ds, using one hand?	✓ Yes	□No
		(3)	Is there personal confirmation by the testing officer that all w related exercises?	veapons are unloaded pr	ior to holster-	✓ Yes	□No
	c.	Are	officers/sergeants proficient in reloading their weapons?			✓ Yes	□No
	d.	Do	officers/sergeants routinely practice with their batons?			✓ Yes	□No
		(1)	Do officers/sergeants carry their batons on all enforcement	stops?		✓ Yes	□No
		(2)	Can officers/sergeants successfully demonstrate approved	baton techniques?		✓ Yes	□No
	e.	Do	all uniformed personnel wear body armor?			✓ Yes	□No
		(1)	Were required reports submitted to Supply Services Unit, pearmor was struck by a bullet or other penetrating type instru		s where body	✓ Yes	□No
			(a) If so, did the involved officer receive a complete physical	al examination?		✓ Yes	□No
	f.		holsters, ammunition, magazines, magazine pouches, hand jectors inspected in conjunction with the annual performance		d OC spray	✓ Yes	□No
		(1)	Do CHP 311 forms indicate compliance?		_	✓ Yes	□No
		(2)	Were deficiencies corrected within 30 days of the inspection	?		✓ Yes	□ No
4.	FIF	REA	RMS	08/11/2009	Yes	08/13/20	
	a.	Has	s the requirement for quarterly review of policy regulating disc	charge of firearms been o	compiled with?	✓ Yes	□No
		(1)	Do officers thoroughly understand the policy?			✓ Yes	□No
			(a) Do incidents involving firearms show proper understand	ling of the policy?		✓ Yes	□No
	b.	Are	shoots conducted as required by policy?			✓ Yes	□No
		(1)	Have steps been taken to correct training deficiencies?			✓ Yes	□No
		(2)	Are weapons training and maintenance records readily avail	able? Current?		✓ Yes	□No
		(3)	Do training records show qualification with all authorized we	apons, day/night shoots	, etc.?	✓ Yes	□No
	C.	Doe	es the Area have a range officer?			✓ Yes	□No
		(1)	Has the officer completed Academy training for range office	rs?		✓ Yes	□No
		(2)	Does the officer supervise all shoots?			✓ Yes	□No
		(3)	Is the officer well-organized in his/her training?			✓ Yes	□No
		(4)	Is there a designated alternate to the range officer?			✓ Yes	□No
			(a) Has that officer received Academy training?			✓ Yes	□No

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d	. Are range facilities adequate for pistol, rifle, shotgun and night shoots?	☐ Yes	☑ No
	(1) If not, has alternate training been established and plans developed to obtain adequate facilities?	✓ Yes	□No
	(a) Do plans follow instructions for range contract renegotiations?	✓ Yes	□No
	(b) Have future range needs been considered?	✓ Yes	□No
e.	. Is an effective and efficient inventory process for shotguns, rifles, and ammunition in place?	✓ Yes	□No
	(1) Have shotguns been inventoried as required?	✓ Yes	□No
	(a) Are all shotguns accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	✓ Yes	□No
	(c) Are shotguns fired annually to ensure operable condition?	✓ Yes	□No
	(2) Have tactical rifles been inventoried as required?	✓ Yes	□No
	(a) Are all tactical rifles accounted for?	√ Yes	□No
	(b) Is maintenance/cleaning done as required?	✓ Yes	□No
	(c) Is there adequate storage when the weapons are not being carried by on-duty officers?	✓ Yes	□No
	(d) Is there an effective method for assignment and control?	✓ Yes	□No
	(3) Is there a procedure in place to periodically audit ammunition? Are the following steps in the audit process taken?	✓ Yes	□No
	(a) Beginning inventory determined?	√ Yes	□No
	(b) Has the total amount of ammunition ordered by requisition as well as returned (unused) ammunitio been determined?	n ✓ Yes	□No
	(c) Has the total rounds issued per ammunition records been determined?	✓ Yes	□No
	(d) Has a physical inventory of ammunition been taken?	✓ Yes	□No
	(e) Has the physical count been compared to the balance on hand according to the inventory record?	✓ Yes	□No
	(f) Have rounds issued per training records been compared to rounds fired per shooting rosters?	✓ Yes	□No
	(g) Has the mathematical accuracy of the inventory records been tested?	Yes	□No
	(h) When ammunition orders are received from Supply Services Unit, is the merchandise inspected, quantities checked against the packing/shipping documents, exceptions noted, and receipt	[7] V	□ N -
	acknowledged immediately upon delivery?	☑ Yes	∐ No
f.		✓ Yes	□ No
	(1) Does location of the clearing tube(s) provide safety to personnel in or about the office in the event of an accidental discharge?	✓ Yes	□No
g.	Are weapons training records maintained as required per policy? Has record reliability been determined by testing the accuracy of the following recorded information?		□No
	(1) Do the dates recorded on the various records correspond to the actual date training was conducted?	✓ Yes	□No
	(2) Do training dates correspond to the activity information on the employee's CHP 415?	✓ Yes	□No

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	(3) Do training dates closely correspond to the dates ammunition was issued for training (per inventory records)?	✓ Yes	□No
-	(4) Was ammunition issued for training (per inventory records) compared with the actual amount expend (per the shooting roster)?	ded ☑ Yes	□No
	(a) Once done, was the disposition of any unused ammunition verified for those training days tested	d? ✓ Yes	□No
	(5) Are records kept updated as training takes place?	✓ Yes	□No
	(6) Is training recorded on the employee's CHP 270 and in ETRS?	☐ Yes	✓ No
	(7) Is required information recorded in accordance with established guidelines and instructions?	✓ Yes	□No
	(8) Is a roster maintained for each shoot which includes all pertinent information (type of shoot, scores, date, etc.)?	✓ Yes	□No
r	h. Is there a procedure in place which ensures the person processing the ammunition requisition is not involved with the receiving and recording of ammunition inventory?	✓ Yes	□No
	(1) Is a similar procedure in place which ensures the person recording weapons training information is n involved with handling and recording ammunition?	ot ✓ Yes	□No
	(2) Is access to the ammunition storage and inventory records limited to the ammunition officer and supervisor or backup employee?	✓ Yes	□No
i.	. If Area has a resident post (RP), what procedures are used to ensure weapons training of RP officers? ${ m N}$	o resident post.	
	(1) If RP handles ammunition, are proper accountability procedures in place?	☐ Yes	□No
j.	. Are required inspections conducted in conjunction with the annual CHP 118?	✓ Yes	□No
	(1) Is a second inspection of the primary firearm conducted every six months?	✓ Yes	□No
5. F	EVALUATED ACTION REQUIRED		
	PHYSICAL METHODS OF ARREST 08/13/2009 None	CORRECTED N/A	
а	DUVEICAL METHODS OF ADDEST	New York Control of the Control of t	□No
а	PHYSICAL METHODS OF ARREST 08/13/2009 None	N/A	
а	PHYSICAL METHODS OF ARREST 08/13/2009 None None	N/A ✓ Yes ✓ Yes	□No
	PHYSICAL METHODS OF ARREST 08/13/2009 None a. Do officers practice weaponless defense? (1) Are officers familiar with the opponent's five weakest points?	N/A ✓ Yes ✓ Yes	□ No
	PHYSICAL METHODS OF ARREST 08/13/2009 None a. Do officers practice weaponless defense? (1) Are officers familiar with the opponent's five weakest points? (2) Have officers with previous assault injuries thoroughly familiarized themselves with weaponless defe	N/A ✓ Yes ✓ Yes	□ No
	PHYSICAL METHODS OF ARREST a. Do officers practice weaponless defense? (1) Are officers familiar with the opponent's five weakest points? (2) Have officers with previous assault injuries thoroughly familiarized themselves with weaponless defence. Were demonstrations of the following control techniques by officers observed:	N/A ✓ Yes ✓ Yes nse? ✓ Yes	□ No □ No □ No
	PHYSICAL METHODS OF ARREST a. Do officers practice weaponless defense? (1) Are officers familiar with the opponent's five weakest points? (2) Have officers with previous assault injuries thoroughly familiarized themselves with weaponless defect. Were demonstrations of the following control techniques by officers observed: (1) Control holds.	N/A ✓ Yes ✓ Yes nse? ✓ Yes	□ No □ No □ No
	PHYSICAL METHODS OF ARREST a. Do officers practice weaponless defense? (1) Are officers familiar with the opponent's five weakest points? (2) Have officers with previous assault injuries thoroughly familiarized themselves with weaponless defect. Were demonstrations of the following control techniques by officers observed: (1) Control holds. (2) Punches.	N/A ✓ Yes ✓ Yes nse? ✓ Yes ✓ Yes ✓ Yes	□ No □ No □ No □ No □ No
	PHYSICAL METHODS OF ARREST a. Do officers practice weaponless defense? (1) Are officers familiar with the opponent's five weakest points? (2) Have officers with previous assault injuries thoroughly familiarized themselves with weaponless defence. Were demonstrations of the following control techniques by officers observed: (1) Control holds. (2) Punches. (3) Strikes.	N/A ✓ Yes ✓ Yes nse? ✓ Yes ✓ Yes ✓ Yes ✓ Yes ✓ Yes	□ No
	PHYSICAL METHODS OF ARREST a. Do officers practice weaponless defense? (1) Are officers familiar with the opponent's five weakest points? (2) Have officers with previous assault injuries thoroughly familiarized themselves with weaponless defence. Were demonstrations of the following control techniques by officers observed: (1) Control holds. (2) Punches. (3) Strikes. (4) Blocks.	N/A ✓ Yes	□ No
	PHYSICAL METHODS OF ARREST a. Do officers practice weaponless defense? (1) Are officers familiar with the opponent's five weakest points? (2) Have officers with previous assault injuries thoroughly familiarized themselves with weaponless defence were demonstrations of the following control techniques by officers observed: (1) Control holds. (2) Punches. (3) Strikes. (4) Blocks. (5) Defensive kicks.	N/A ✓ Yes	□ No
	PHYSICAL METHODS OF ARREST a. Do officers practice weaponless defense? (1) Are officers familiar with the opponent's five weakest points? (2) Have officers with previous assault injuries thoroughly familiarized themselves with weaponless defective demonstrations of the following control techniques by officers observed: (1) Control holds. (2) Punches. (3) Strikes. (4) Blocks. (5) Defensive kicks.	N/A ✓ Yes	□ No □ No
	PHYSICAL METHODS OF ARREST a. Do officers practice weaponless defense? (1) Are officers familiar with the opponent's five weakest points? (2) Have officers with previous assault injuries thoroughly familiarized themselves with weaponless defence. Were demonstrations of the following control techniques by officers observed: (1) Control holds. (2) Punches. (3) Strikes. (4) Blocks. (5) Defensive kicks. (6) Defenses against grabs. (7) Defenses against weapons.	N/A ✓ Yes	□ No □ No

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W	ere observations of practical handcuffing techniques made?			✓ Yes	□No
(1)	(1) Can officers successfully apply handcuffs to a suspect who is standing, kneeling, prone, or uncooperative?				□No
(2)	(2) Are all uniformed personnel knowledgeable of departmental policy on handcuffing?				□No
Ar	Are all persons subjected to physical arrest searched for offensive weapons?				□No
(1)	Has the local jail's experience with CHP arrests been revie	wed?		✓ Yes	□No
(2)	(2) Has a practical demonstration of preliminary frisks and thorough searches been observed?				□No
(3)	Do all officers know guidelines pertaining to searches of th	e opposite sex as out	tlined in policy?	✓ Yes	□No
NFO	PRCEMENT TACTICS	08/13/2009	None None	N/A);
. Do sergeants and officers have knowledge of proper procedures which should be followed during each of the five options of an enforcement stop?				✓ Yes	□No
 Do officers have a constant awareness of their personal safety during enforcement stops and when apprehending suspected or known criminals? 				✓ Yes	□No
(1)	1) Were demonstrations of an enforcement stop observed which show the officers' ability to safely control the situation at all times regardless of the level of hazard presented?				□No
	(a) Is the violator stop effectively made?			✓ Yes	□No
	(b) Is the violator completely controlled?			✓ Yes	□No
	(c) Is the prisoner properly prepared for transportation?			✓ Yes	□No
Is there evidence of pre-planning and coordination with allied agencies to prepare beat officers for hostage situations?				✓ Yes	□No
(1) Do officers understand their role is limited to containment of the incident until relieved by the authority having jurisdiction?				✓ Yes	□No
(2) Are officers aware of the need to maintain fire discipline at all times?				✓ Yes	□No
(3)	3) Are officers knowledgeable of their responsibility to detain potential witnesses, control ingress and egress to the scene, evacuate the area if required, and render necessary medical aid?			✓ Yes	□No
(4)	Were various officers and supervisors questioned to determ hostage incidents?	nine their knowledge	of the CHP role in	✓ Yes	□No
. PURSUITS		08/11/2009	None	N/A)
Are	e all uniformed personnel well-versed in policy regarding the		0.555005	✓ Yes	□No
(1)	Number of units?			✓ Yes	□No
(2)	(2) When to discontinue?				□No
(3)	(3) Were pursuit critiques checked to determine if the pursuits comply with enforcement guidelines listed in policy?				□No
				□ Vaa	□No
	(a) Where noncompliance is indicated, were corrective ac	tions taken?		✓ Yes	
	(1) (2) (3) (1) (2) (3) (1) (2) (3) (1) (1) (2) (3) (4) URS Arc (1) (2)	uncooperative? (2) Are all uniformed personnel knowledgeable of departments. Are all persons subjected to physical arrest searched for offens. (1) Has the local jail's experience with CHP arrests been revie. (2) Has a practical demonstration of preliminary frisks and tho. (3) Do all officers know guidelines pertaining to searches of the NFORCEMENT TACTICS. Do sergeants and officers have knowledge of proper procedure of the five options of an enforcement stop? Do officers have a constant awareness of their personal safety apprehending suspected or known criminals? (1) Were demonstrations of an enforcement stop observed when the situation at all times regardless of the level of hazard p. (a) Is the violator stop effectively made? (b) Is the violator completely controlled? (c) Is the prisoner properly prepared for transportation? Is there evidence of pre-planning and coordination with allied assituations? (1) Do officers understand their role is limited to containment of having jurisdiction? (2) Are officers aware of the need to maintain fire discipline at egress to the scene, evacuate the area if required, and renders to the scene, evacuate the area if required, and renders and supervisors questioned to determine the obstage incidents? URSUITS Are all uniformed personnel well-versed in policy regarding the controlled? (3) Were pursuit critiques checked to determine if the pursuits	(1) Can officers successfully apply handcuffs to a suspect who is standing, kneeling uncooperative? (2) Are all uniformed personnel knowledgeable of departmental policy on handcuffice. Are all persons subjected to physical arrest searched for offensive weapons? (1) Has the local jail's experience with CHP arrests been reviewed? (2) Has a practical demonstration of preliminary frisks and thorough searches been as practical demonstration of preliminary frisks and thorough searches been as practical demonstration of preliminary frisks and thorough searches been as preciping and officers know guidelines pertaining to searches of the opposite sex as our proceeding. The process of the opposite sex as our proceeding and officers have knowledge of proper procedures which should be for the five options of an enforcement stop? Do officers have a constant awareness of their personal safety during enforcement apprehending suspected or known criminals? (1) Were demonstrations of an enforcement stop observed which show the officers the situation at all times regardless of the level of hazard presented? (a) Is the violator stop effectively made? (b) Is the violator completely controlled? (c) Is the prisoner properly prepared for transportation? Is there evidence of pre-planning and coordination with allied agencies to prepare be situations? (1) Do officers understand their role is limited to containment of the incident until rehaving jurisdiction? (2) Are officers wave of the need to maintain fire discipline at all times? (3) Are officers knowledgeable of their responsibility to detain potential witnesses, egress to the scene, evacuate the area if required, and render necessary medic hostage incidents? URSUITS EVALUATED 08/11/2009 Are all uniformed personnel well-versed in policy regarding the conduct of pursuits? (4) Were various officers and supervisors questioned to determine their knowledge hostage incidents?	(1) Can officers successfully apply handcuffs to a suspect who is standing, kneeling, prone, or uncooperative? (2) Are all uniformed personnel knowledgeable of departmental policy on handcuffing? Are all persons subjected to physical arrest searched for offensive weapons? (1) Has the local jail's experience with CHP arrests been reviewed? (2) Has a practical demonstration of preliminary frisks and thorough searches been observed? (3) Do all officers know guidelines pertaining to searches of the opposite sex as outlined in policy? NFORCEMENT TACTICS (BYALUATED OB/13/2009 ACTION REQUIRED None Do sergeants and officers have knowledge of proper procedures which should be followed during each of the five options of an enforcement stop? Do officers have a constant awareness of their personal safety during enforcement stops and when apprehending suspected or known criminals? (1) Were demonstrations of an enforcement stop observed which show the officers' ability to safely control the situation at all times regardless of the level of hazard presented? (a) Is the violator stop effectively made? (b) Is the violator completely controlled? (c) Is the prisoner property prepared for transportation? Is there evidence of pre-planning and coordination with allied agencies to prepare beat officers for hostage situations? (1) Do officers understand their role is limited to containment of the incident until relieved by the authority having jurisdiction? (2) Are officers aware of the need to maintain fire discipline at all times? (3) Are officers knowledgeable of their responsibility to detain potential witnesses, control ingress and egress to the scene, evacuate the area if required, and render necessary medical aid? (4) Were various officers and supervisors questioned to determine their knowledge of the CHP role in hostage incidents? URSUITS (a) Are officers knowledgeable of their responsibility to detain potential witnesses, control ingress and egress to the scene, evacuate the area if required, and render ne	(1) Can officers successfully apply handcuffs to a suspect who is standing, kneeling, prone, or uncooperative? (2) Are all uniformed personnel knowledgeable of departmental policy on handcuffing? (2) Yes Are all persons subjected to physical arrest searched for offensive weapons? (3) Has the local jail's experience with CHP arrests been reviewed? (4) Has a practical demonstration of preliminary frisks and thorough searches been observed? (5) Has a practical demonstration of preliminary frisks and thorough searches been observed? (6) Has a practical demonstration of preliminary frisks and thorough searches been observed? (7) Yes (8) Do all officers know guidelines pertaining to searches of the opposite sex as outlined in policy? (8) Ves NFORCEMENT TACTICS (8) MIJA/2009 (8) None None NA Do sergeants and officers have knowledge of proper procedures which should be followed during each of the five options of an enforcement stop? Do officers have a constant awareness of their personal safety during enforcement stops and when apprehending suspected or known criminals? (1) Were demonstrations of an enforcement stop observed which show the officers' ability to safely control the situation at all times regardless of the level of hazard presented? (2) Yes (3) Is the violator stop effectively made? (b) Is the violator completely controlled? (c) Is the prisoner properly prepared for transportation? (a) Is the violator completely controlled? (b) Is the prisoner properly prepared for transportation? (c) Is the prisoner properly prepared for transportation? (a) Are officers wave of the need to maintain fire discipline at all times? (b) Is the violator stand their role is limited to containment of the incident until relieved by the authority having jurisdiction? (a) Are officers knowledgeable of their responsibility to detain potential witnesses, control ingress and egress to the scene, evacuate the area if required, and render necessary medical aid? (b) Yes UNSUITS (a) Were various officers and

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	(1)) Are any written agreements on file?				□No
	(2)	Is Division involved in the planning process?				□No
	(3)	(3) Does the Area have and use a pursuit training guide tailored to the specific needs of the command?				□No
8. F	B. FORCIBLE STOPS EVALUATED ACTION REQUIRED None					
а	. Are Area personnel knowledgeable regarding the policy on forcible stops?					□No
	(1) Does the Area follow departmental policy?					□No
	(2) Have forcible stop reports been reviewed for compliance with policy?				✓ Yes	□No
	(a) If forcible stop policy has not been complied with, has corrective action been taken or training conducted?					□No
9. R	ROADBLOCKS EVALUATED ACTION REQUIRED None			N/A		
a		Has the Area worked with allied agencies to develop plans for establishing roadblocks and deployment of the hollow spike strip?				□No
	(1) Are strategic points and personnel assignments outlined?(2) Have the officers received instructions on the proper methods of establishing roadblocks?				✓ Yes	□No
					✓ Yes	□No
	(3)	Have interagency training sessions been conducted?				□No
10.	10. RADIO FAMILIARIZATION			ACTION REQUIRED None	CORRECTED N/A	
a.	a. Are officers familiar with all aspects of the radio control head?					□No
b.	b. Can officers demonstrate how to change the radio from their home Area to another Area/Division?				✓ Yes	□No
C.	c. Can officers efficiently operate all emergency equipment from the radio head?				✓ Yes	□No
	_					

Date:

October 24, 2009

To:

GOLDEN GATE DIVISION

From:

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Castro Valley Area

File No.:

375.13120.12899

Subject:

CASTRO VALLEY AREA OFFICER SAFETY EVALUATION REPORT

On July 31, 2009, Castro Valley Area Sergeant J. Allen, ID 12899, conducted an evaluation of the Area's Officer Safety program. During the evaluation, minor issues were noted that were addressed and corrected during the inspection period. There are currently no unresolved issues relative to this inspection.

Questions regarding this response may be directed to Lieutenant Franklin via e-mail at LFranklin@chp.ca.gov or by telephone at (510) 581-9028.

L. M. FRANKLIN, Lieutenant

12712

Commander

AREA MANAGEMENT EVALUATION OFFICER SAFETY

CHP 453S (Rev. 6-06) OPI 009

AREA	DIVISION	NUMBER
Castro Valley	Golden Gate	375
EVALUATED BY		DATE
Sgt. J. Allen, ID 12	2899	07/31/2009

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION Formal Evaluation Informal Evaluation			SUSPENSE DATE				
FOLLOW-UP REC			COMMANDER'S REVIEW		DATE		
	□ No	Correction Report BY Sgt. J. Allen, ID 12899	Call	7	8-11	09	
1. COMMAND INVOLVEMENT			Yes EVALUATED	ACTION REQUIRED No	CORRECTED N/A)	
Does the command emphasize importance of proper enforcement tactics to ach incidence of injuries incurred by officers?				lowest possible	✓ Yes	□No	
(1) Does the commander stress importance of proper enforcement tactics, including use of force?					✓ Yes	□No	
(2) [(2) Does the safety record of the command reflect an awareness of proper tactics?				✓ Yes	□No	
(3) Do the officers' CHP 100 and CHP 118s, Performance Appraisals, contain comments on officer safety?					✓ Yes	□No	
b. Are the commander and lieutenants knowledgeable of enforcement tactics, physical methods of arrest, proper use of force, and the correct use of safety equipment?					✓ Yes	□No	
(1) Is this knowledge applied properly in critiques of incidents involving officers and sergeants?				✓ Yes	□No		
(2) Do the captain and lieutenants maintain a minimum level of enforcement skills?				✓ Yes	□No		
(a) Do they attend officer safety training sessions?				✓ Yes	□No		
(b) If they are not involved in officer safety, what are the reasons? $\mathrm{N/A}$							
2. TRAINING	G AND CERTIFICATION	ON	Yes Yes	No REQUIRED	N/A	K	
a. Do training records indicate formal training has been received and certified?					✓ Yes	□No	
ta		al certification of traffic officers and s s of arrest, and the proper use of sa ded for:					
(a	(a) Searching techniques.			✓ Yes	□No		
(b) Handcuffing.			6	✓ Yes	□No	
(c) Use of safety equip	ment.			✓ Yes	□No	
(d) Suspect control.				✓ Yes	□No	
(e) High risk and felony	stops.			✓ Yes	□No	
(f)	Hostage control.				✓ Yes	□No	
(g) Prisoner transportation.					✓ Yes	□No	
(h) Radio control head	operation.		2)=II	✓ Yes	□No	

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OFFICER SAFETY

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	(2)	ls th	ne command dedicating enough time toward training?			✓ Yes	□No
		(a)	Do training records reflect certifications for officers and s	sergeants are current?		✓ Yes	□No
		(b)	Is there an established follow-up procedure to assure tin and sergeants?	nely recertification of all	officers	✓ Yes	□No
b			supervisors review CHP 121s, CHP 121As, pursuit investigeneral observations to determine if proper enforcement			✓ Yes	□No
	(1)	Are	well-handled incidents recorded for future training purpos	ses?		✓ Yes	□No
	(2)		use of force situations closely reviewed to ascertain if all what level of force, is justified?	uniformed personnel ur	nderstand when,	✓ Yes	□No
		(a)	Does an examination of CHP 100, CHP 118s, and citizen being made?	n complaints indicate a	through review is	✓ Yes	□No
		(b)	Do Area supervisors notify those officers who are not pro is made available?	oficient and ensure refre	esher training	✓ Yes	□No
C.	ls r	efres	her training required prior to certification?			✓ Yes	□No
	(1)	Are	the number of training hours necessary to accomplish ce	rtification indicated on t	he CHP 270?	✓ Yes	□No
		(a)	Is any pattern of training weakness apparent?			☐Yes	☑ No
		(b)	Have necessary remedial steps been taken to assure the categories?	orough and continuous	oroficiency in all	✓ Yes	□No
d.	Doe	es the	command have an adequate number of instructors?			✓ Yes	□No
	(1)	ls in	structor proficiency maintained?			✓ Yes	□No
	(2)	Has	an individual been given responsibility for the program?			✓ Yes	□No
		(a)	Does that individual ensure the quality and level of profic	ciency is maintained?		✓ Yes	□No
	(3)	Are	there adequate and properly maintained facilities and equ	uipment available for off	icer safety training?	✓ Yes	□No
	(4)	Wha	at is the quality and quantity of the training being given?	Training is provided by	highly motivated offic	ers who ha	ve recently
		atte	nded the 80 hour Departmental Instructor Course at the C	CHP Academy. Training	g relative to the CHP 19	99 is compl	imented by
		Adv	vanced Officer Safety Training (AOST) techniques and s	cenarios. Off-site traini	ng facilities have been	used as wel	11.
	(5)	Hav	e the supervisor and his/her alternate received proper tra	ining?		✓ Yes	□No
3. S/	AFET	Y EC	IJIPMENT	EVALUATED Yes	No REQUIRED	N/A	
a.			esin Capsicum (OC) spray (pepper spray) carried by all unduty, in uniform?	niformed personnel, cap	otain and below,	Yes	□No
	(1)		C spray used when the need is indicated? Are notations is utilized to subdue a subject?	made on booking shee	ts when OC spray	✓ Yes	□No
	(2)		n an officer is assaulted and an injury occurs, are the supspray on the CHP 121?	pervisors noting the use	/nonuse of OC	☑ Yes	□No
			ndividuals who are exposed to OC spray decontaminated		d area with alang		

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O1 11	7000	(1104. 0 00) 01 7 000				
		(a) Do Area patrol cars carry at least two 500 mil. bottles of	of saline solution?		✓ Yes	□No
		(b) Are officers/sergeants familiar with the decontaminatio	n and first-aid procedure	?	✓ Yes	□No
b	. Ar	e officers/sergeants familiar with the function of their duty hole	sters?			□No
	(1)	Can officers/sergeants draw and fire their weapon, re-holst the safety strap with one hand?	er and without looking at	the holster, fasten	✓ Yes	□No
	(2)	Can officers and sergeants draw and fire their weapons wit	hin one and a half secon	ds, using one hand?	✓ Yes	□No
	(3)	Is there personal confirmation by the testing officer that all verlated exercises?	weapons are unloaded p	rior to holster-	✓ Yes	□No
c.	Are	e officers/sergeants proficient in reloading their weapons?			✓ Yes	□No
d.	Do	officers/sergeants routinely practice with their batons?			✓ Yes	□No
	(1)	Do officers/sergeants carry their batons on all enforcement	stops?		✓ Yes	□No
	(2)	2) Can officers/sergeants successfully demonstrate approved baton techniques?			✓ Yes	□No
e.	Do	all uniformed personnel wear body armor?			✓ Yes	□No
	(1)	Were required reports submitted to Supply Services Unit, parmor was struck by a bullet or other penetrating type instru		is where body	□Yes	□No
		(a) If so, did the involved officer receive a complete physic	al examination?		☐Yes	□No
f.		e holsters, ammunition, magazines, magazine pouches, hand ojectors inspected in conjunction with the annual performance		d OC spray	✓ Yes	□No
	(1)	Do CHP 311 forms indicate compliance?			✓ Yes	□No
	(2)	Were deficiencies corrected within 30 days of the inspection	n?		✓ Yes	□No
4. F	IREA	RMS	Yes	ACTION REQUIRED Yes	Yes	
а.	На	s the requirement for quarterly review of policy regulating dis	charge of firearms been	compiled with?	✓ Yes	□No
	(1)	Do officers thoroughly understand the policy?			✓ Yes	□No
		(a) Do incidents involving firearms show proper understand	ding of the policy?		✓ Yes	□No
b.	Are	shoots conducted as required by policy?			☐Yes	☑ No
	(1)	Have steps been taken to correct training deficiencies?			✓ Yes	□No
	(2)	Are weapons training and maintenance records readily available.	ilable? Current?		✓ Yes	□No
	(3)	Do training records show qualification with all authorized we	eapons, day/night shoots	, etc.?	✓ Yes	□No
C.	Do	es the Area have a range officer?			✓ Yes	□No
	(1)	Has the officer completed Academy training for range office	ers?		✓ Yes	□No
	(2)	Does the officer supervise all shoots?			✓ Yes	□No
	(3)	Is the officer well-organized in his/her training?			✓ Yes	□No
	(4)	Is there a designated alternate to the range officer?			✓ Yes	□No
		(a) Has that officer received Academy training?			✓ Yes	□No

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C	I. Are range facilities adequate for pistol, rifle, shotgun and night shoots?	✓ Yes	□No
	(1) If not, has alternate training been established and plans developed to obtain adequate facilities?	☐Yes	□No
	(a) Do plans follow instructions for range contract renegotiations?	✓ Yes	□No
	(b) Have future range needs been considered?	✓ Yes	□No
е	e. Is an effective and efficient inventory process for shotguns, rifles, and ammunition in place?	✓ Yes	□No
	(1) Have shotguns been inventoried as required?	✓ Yes	□No
	(a) Are all shotguns accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	☐ Yes	☑ No
	(c) Are shotguns fired annually to ensure operable condition?	✓ Yes	□No
	(2) Have tactical rifles been inventoried as required?	✓ Yes	□No
	(a) Are all tactical rifles accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	☐Yes	☑ No
	(c) Is there adequate storage when the weapons are not being carried by on-duty officers?	✓ Yes	□No
5	(d) Is there an effective method for assignment and control?	✓ Yes	□No
	(3) Is there a procedure in place to periodically audit ammunition? Are the following steps in the audit process taken?	☑ Yes	□No
	(a) Beginning inventory determined?	✓ Yes	□No
	(b) Has the total amount of ammunition ordered by requisition as well as returned (unused) ammunition been determined?	✓ Yes	□No
	(c) Has the total rounds issued per ammunition records been determined?	✓ Yes	□No
	(d) Has a physical inventory of ammunition been taken?	✓ Yes	□No
	(e) Has the physical count been compared to the balance on hand according to the inventory record?	✓ Yes	□No
	(f) Have rounds issued per training records been compared to rounds fired per shooting rosters?	✓ Yes	□No
	(g) Has the mathematical accuracy of the inventory records been tested?	✓ Yes	□No
	(h) When ammunition orders are received from Supply Services Unit, is the merchandise inspected, quantities checked against the packing/shipping documents, exceptions noted, and receipt acknowledged immediately upon delivery?	✓ Yes	□No
f.	Is policy adhered to requiring firearms not to be drawn, loaded, or unloaded except in the clearing tube?	✓ Yes	□No
	(1) Does location of the clearing tube(s) provide safety to personnel in or about the office in the event of an accidental discharge?	✓ Yes	□No
g.	Are weapons training records maintained as required per policy? Has record reliability been determined by testing the accuracy of the following recorded information?	✓ Yes	□No
	(1) Do the dates recorded on the various records correspond to the actual date training was conducted?	✓ Yes	□No
	(2) Do training dates correspond to the activity information on the employee's CHP 415?	✓ Yes	□No

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	(3)	Do training dates closely correspond to the dates ammuni records)?	tion was issued for trainir	g (per inventory	✓ Yes	□No
	(4)	Was ammunition issued for training (per inventory records (per the shooting roster)?	s) compared with the actu	al amount expended	✓ Yes	□ No
		(a) Once done, was the disposition of any unused ammu	nition verified for those tr	aining days tested?	✓ Yes	□No
	(5)	Are records kept updated as training takes place?			✓ Yes	□No
	(6)	Is training recorded on the employee's CHP 270 and in ET	rrs?		✓ Yes	□No
	(7)	Is required information recorded in accordance with estab	lished guidelines and inst	ructions?	✓ Yes	□No
	(8)	Is a roster maintained for each shoot which includes all pedate, etc.)?	ertinent information (type	of shoot, scores,	✓ Yes	□No
ŀ		there a procedure in place which ensures the person proces rolved with the receiving and recording of ammunition invent		uisition is not	✓ Yes	□No
	(1)	Is a similar procedure in place which ensures the person rinvolved with handling and recording ammunition?	ecording weapons trainin	g information is not	✓ Yes	□No
	(2)	Is access to the ammunition storage and inventory records supervisor or backup employee?	s limited to the ammunitio	n officer and	✓ Yes	□No
i	. If A	rea has a resident post (RP), what procedures are used to e	ensure weapons training	of RP officers? N/A		
	(1)	If RP handles ammunition, are proper accountability proce	edures in place?		☐Yes	□No
j.	. Are	required inspections conducted in conjunction with the ann	ual CHP 118?		☐Yes	☑ No
	(1)	Is a second inspection of the primary firearm conducted ev	very six months?		✓ Yes	□No
5. F						
	PHYS	ICAL METHODS OF ARREST	EVALUATED Yes	ACTION REQUIRED	CORRECTED N/A	
a		OF ARREST officers practice weaponless defense?	EVALUATED		CORRECTED	
a	a. Do		Yes Yes		N/A	
a	a. Do	officers practice weaponless defense? Are officers familiar with the opponent's five weakest point	Yes Yes	No	N/A ✓ Yes	□No
	(1)	officers practice weaponless defense? Are officers familiar with the opponent's five weakest point	EVALUATED Yes se? iiliarized themselves with	No	CORRECTED N/A ✓ Yes ✓ Yes	□ No
	(1) (2)	officers practice weaponless defense? Are officers familiar with the opponent's five weakest point Have officers with previous assault injuries thoroughly fam	EVALUATED Yes se? iiliarized themselves with	No	CORRECTED N/A ✓ Yes ✓ Yes	□ No
	(1) (2)	officers practice weaponless defense? Are officers familiar with the opponent's five weakest point Have officers with previous assault injuries thoroughly fam ere demonstrations of the following control techniques by off Control holds.	EVALUATED Yes se? iiliarized themselves with	No	CORRECTED N/A ✓ Yes ✓ Yes ✓ Yes	No No No
	(1) (2) (2) (1) (2)	officers practice weaponless defense? Are officers familiar with the opponent's five weakest point Have officers with previous assault injuries thoroughly fam ere demonstrations of the following control techniques by off Control holds.	EVALUATED Yes se? iiliarized themselves with	No	CORRECTED N/A ✓ Yes ✓ Yes ✓ Yes ✓ Yes	No No No
	(1) (2) (2) (3)	officers practice weaponless defense? Are officers familiar with the opponent's five weakest point Have officers with previous assault injuries thoroughly fam ere demonstrations of the following control techniques by off Control holds. Punches.	EVALUATED Yes se? iiliarized themselves with	No	CORRECTED N/A ✓ Yes ✓ Yes ✓ Yes ✓ Yes ✓ Yes	No No No No No
	(1) (2) (2) (3)	officers practice weaponless defense? Are officers familiar with the opponent's five weakest point Have officers with previous assault injuries thoroughly fam ere demonstrations of the following control techniques by off Control holds. Punches. Strikes.	EVALUATED Yes se? iiliarized themselves with	No	CORRECTED N/A ✓ Yes	No No No No No No
	(1) (2) (2) (3) (4)	officers practice weaponless defense? Are officers familiar with the opponent's five weakest point Have officers with previous assault injuries thoroughly fam ere demonstrations of the following control techniques by off Control holds. Punches. Strikes. Blocks.	EVALUATED Yes se? iiliarized themselves with	No	CORRECTED N/A ✓ Yes	No
	(1) (2) (2) (3) (4) (5)	officers practice weaponless defense? Are officers familiar with the opponent's five weakest point Have officers with previous assault injuries thoroughly fam ere demonstrations of the following control techniques by off Control holds. Punches. Strikes. Blocks. Defensive kicks.	EVALUATED Yes se? iiliarized themselves with	No	CORRECTED N/A ✓ Yes ✓ Yes	No
	(1) (2) (2) (3) (4) (5) (6)	officers practice weaponless defense? Are officers familiar with the opponent's five weakest point Have officers with previous assault injuries thoroughly fam ere demonstrations of the following control techniques by off Control holds. Punches. Strikes. Blocks. Defensive kicks. Defenses against grabs.	EVALUATED Yes se? iiliarized themselves with	No	CORRECTED N/A Yes Yes Yes Yes Yes Yes Yes Yes Yes Ye	No
	(1) (2) (2) (3) (4) (5) (6) (7)	officers practice weaponless defense? Are officers familiar with the opponent's five weakest point Have officers with previous assault injuries thoroughly fam ere demonstrations of the following control techniques by off Control holds. Punches. Strikes. Blocks. Defenses against grabs. Defenses against weapons.	EVALUATED Yes se? iiliarized themselves with	No	CORRECTED N/A Yes Yes Yes Yes Yes Yes Yes Yes Yes Ye	No

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	(1) Are any written agreements on file?			☐Yes	☑ No
	(2) Is Division involved in the planning process?			☐Yes	☑ No
	(3) Does the Area have and use a pursuit training gu	uide tailored to the specific ne	eds of the command?	✓ Yes	□No
8. F	ORCIBLE STOPS	Yes Yes	ACTION REQUIRED No	N/A	
a.	. Are Area personnel knowledgeable regarding the poli	icy on forcible stops?		✓ Yes	□No
	(1) Does the Area follow departmental policy?			✓ Yes	□No
	(2) Have forcible stop reports been reviewed for com	pliance with policy?		✓ Yes	□No
	(a) If forcible stop policy has not been complied conducted?	with, has corrective action be	een taken or training	✓ Yes	□No
9. R	COADBLOCKS	Yes	No No	N/A	
a.	. Has the Area worked with allied agencies to develop of the hollow spike strip?	plans for establishing roadblo	ocks and deployment	✓ Yes	□No
	(1) Are strategic points and personnel assignments of	outlined?		✓ Yes	□No
	(2) Have the officers received instructions on the pro	per methods of establishing i	roadblocks?	✓ Yes	□No
	(3) Have interagency training sessions been conduct	ted?		☐ Yes	☑ No
10. F	RADIO FAMILIARIZATION	Yes Yes	ACTION REQUIRED No	N/A)
a.	Are officers familiar with all aspects of the radio control	ol head?		✓ Yes	□No
b.	Can officers demonstrate how to change the radio fro	m their home Area to anothe	r Area/Division?	✓ Yes	□No
c.	Can officers efficiently operate all emergency equipme	ent from the radio head?		✓ Yes	□No

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4000	s (Re	V. 6-06) OPI 009				
W	еге с	observations of practical handcuffing techniques made?	20 10 20 20 20		✓ Yes	□No
(1)			s standing, kneeling, pro	one, or	✓ Yes	□No
(2)) Ar	e all uniformed personnel knowledgeable of departmental	policy on handcuffing?		✓ Yes	□ No
. Ar	e all	persons subjected to physical arrest searched for offensiv	e weapons?		✓ Yes	□No
(1)) Ha	as the local jail's experience with CHP arrests been review	ed?		✓ Yes	□No
(2)) Ha	as a practical demonstration of preliminary frisks and thoro	ugh searches been obse	erved?	✓ Yes	□No
(3)	Do	o all officers know guidelines pertaining to searches of the	opposite sex as outlined	l in policy?	✓ Yes	□No
NFO	RCE	EMENT TACTICS	Yes Yes	No REQUIRED	N/A	
			which should be followe	d during each	✓ Yes	□No
			uring enforcement stops	and when	✓ Yes	□No
(1)				ty to safely control	✓ Yes	□No
	(a)	ls the violator stop effectively made?			✓ Yes	□No
	(b)	Is the violator completely controlled?			✓ Yes	☐ No
	(c)	Is the prisoner properly prepared for transportation?			✓ Yes	□No
			ncies to prepare beat of	ficers for hostage	✓ Yes	□No
(1)			the incident until relieved	d by the authority	✓ Yes	□No
(2)	Are	e officers aware of the need to maintain fire discipline at all	I times?		✓ Yes	□No
(3)					✓ Yes	□No
(4)			ne their knowledge of th	e CHP role in	✓ Yes	□No
URS	UITS		EVALUATED Yes	Yes	N/A	
Are	e all	uniformed personnel well-versed in policy regarding the co	enduct of pursuits?		Yes	□No
(1)	Nu	mber of units?			✓ Yes	□No
(2)	Wh	nen to discontinue?			✓ Yes	□No
(3)			omply with enforcement	guidelines	✓ Yes	□No
	(2)	Where noncompliance is indicated, were corrective action	ns taken?		✓ Yes	□No
	(a)					
	(1) (2) (3) (4) URS Ard (1) (2) (2)	(1) Caurillo (2) Are all (3) Do ser of the following (a) (b) (c) Is there situation (1) Do constituation (1) Do constituation (1) Do constituation (2) Are all (1) Nu (2) William (2) Will	(1) Can officers successfully apply handcuffs to a suspect who is uncooperative? (2) Are all uniformed personnel knowledgeable of departmental. Are all persons subjected to physical arrest searched for offensive (1) Has the local jail's experience with CHP arrests been review. (2) Has a practical demonstration of preliminary frisks and thoro (3) Do all officers know guidelines pertaining to searches of the INFORCEMENT TACTICS Do sergeants and officers have knowledge of proper procedures of the five options of an enforcement stop? Do officers have a constant awareness of their personal safety duapprehending suspected or known criminals? (1) Were demonstrations of an enforcement stop observed which the situation at all times regardless of the level of hazard precaulties. (a) Is the violator stop effectively made? (b) Is the violator completely controlled? (c) Is the prisoner properly prepared for transportation? Is there evidence of pre-planning and coordination with allied age situations? (1) Do officers understand their role is limited to containment of the having jurisdiction? (2) Are officers knowledgeable of their responsibility to detain poergress to the scene, evacuate the area if required, and renders and supervisors questioned to determine hostage incidents? URSUITS Are all uniformed personnel well-versed in policy regarding the county of the scene of the scene of the policy regarding the county of the scene of the scene of the policy regarding the county of the scene of the scene of the policy regarding the county of the policy regarding the coun	Were observations of practical handcuffing techniques made? (1) Can officers successfully apply handcuffs to a suspect who is standing, kneeling, prouncooperative? (2) Are all uniformed personnel knowledgeable of departmental policy on handcuffing? Are all persons subjected to physical arrest searched for offensive weapons? (1) Has the local jail's experience with CHP arrests been reviewed? (2) Has a practical demonstration of preliminary frisks and thorough searches been obset. (3) Do all officers know guidelines pertaining to searches of the opposite sex as outlined. NFORCEMENT TACTICS Do sergeants and officers have knowledge of proper procedures which should be followed the five options of an enforcement stop? Do officers have a constant awareness of their personal safety during enforcement stops apprehending suspected or known criminals? (1) Were demonstrations of an enforcement stop observed which show the officers' ability the situation at all times regardless of the level of hazard presented? (a) Is the violator stop effectively made? (b) Is the violator completely controlled? (c) Is the prisoner properly prepared for transportation? Is there evidence of pre-planning and coordination with allied agencies to prepare beat of situations? (1) Do officers understand their role is limited to containment of the incident until relieved having jurisdiction? (2) Are officers aware of the need to maintain fire discipline at all times? (3) Are officers knowledgeable of their responsibility to detain potential witnesses, contraegress to the scene, evacuate the area if required, and render necessary medical aid. (4) Were various officers and supervisors questioned to determine their knowledge of the hostage incidents? Pexaluated Yes Are all uniformed personnel well-versed in policy regarding the conduct of pursuits? (1) Number of units?	Were observations of practical handcuffing techniques made? (1) Can officers successfully apply handcuffs to a suspect who is standing, kneeling, prone, or uncooperative? (2) Are all uniformed personnel knowledgeable of departmental policy on handcuffing? Are all persons subjected to physical arrest searched for offensive weapons? (1) Has the local jail's experience with CHP arrests been reviewed? (2) Has a practical demonstration of preliminary frisks and thorough searches been observed? (3) Do all officers know guidelines pertaining to searches of the opposite sex as outlined in policy? **PROCEMENT TACTICS*** Do sergeants and officers have knowledge of proper procedures which should be followed during each of the five options of an enforcement stop? Do officers have a constant awareness of their personal safety during enforcement stops and when apprehending suspected or known criminals? (1) Were demonstrations of an enforcement stop observed which show the officers' ability to safely control the situation at all times regardless of the level of hazard presented? (a) Is the violator stop effectively made? (b) Is the violator completely controlled? (c) Is the prisoner property prepared for transportation? Is there evidence of pre-planning and coordination with allied agencies to prepare beat officers for hostage situations? (1) Do officers understand their role is limited to containment of the incident until relieved by the authority having jurisdiction? (2) Are officers aware of the need to maintain fire discipline at all times? (3) Are officers knowledgeable of their responsibility to detain potential witnesses, control ingress and egress to the scene, evacuate the area if required, and render necessary medical aid? (4) Were various officers and supervisors questioned to determine their knowledge of the CHP role in hostage incidents? URSUITS Action Recuired Action Recuired Pes Action Recuired Action Recuired Action Recuired Yes Action Recuired Action Recuired Action Recuired Acti	Were observations of practical handcuffing techniques made? (1) Can officers successfully apply handcuffs to a suspect who is standing, kneeling, prone, or uncooperative? (2) Are all uniformed personnel knowledgeable of departmental policy on handcuffing? (3) Are all persons subjected to physical arrest searched for offensive weapons? (4) Has the local jail's experience with CHP arrests been reviewed? (5) Has a practical demonstration of preliminary frisks and thorough searches been observed? (6) Has a practical demonstration of preliminary frisks and thorough searches been observed? (7) Yes (8) Do all officers know guidelines pertaining to searches of the opposite sex as outlined in policy? (8) Proposition of the five options of an enforcement stop? (9) Vers Non Sergeants and officers have knowledge of proper procedures which should be followed during each of the five options of an enforcement stop? (9) Do officers have a constant awareness of their personal safety during enforcement stops and when apprehending suspected or known criminals? (1) Were demonstrations of an enforcement stop observed which show the officers' ability to safely control the situation at all times regardless of the level of hazard presented? (a) Is the violator stop effectively made? (b) Is the violator completely controlled? (c) Is the prisoner properly prepared for transportation? (a) Is the violator completely controlled? (b) Is the violator completely controlled? (c) Is the prisoner properly prepared for transportation? (a) Are officers understand their role is limited to containment of the incident until relieved by the authority having jurisdiction? (b) Vers (c) Are officers aware of the need to maintain fire discipline at all times? (c) Are officers knowledgeable of their responsibility to detain potential witnesses, control ingress and egress to the scene, evacuate the area if required, and render necessary medical aid? (a) Were various officers and supervisors questioned to determine their knowledge of

Destroy Previous Editions CHP 453S (Rev. 6-06) Page 6 of 7 c453s606.pdf

COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT

Page 1

Command:	Division:	Chapter:
Castro Valley	Golden Gate	17
Inspected by:	****	Date:
Sgt. J. Allen, ID	12899	07/31/2009

		.======================================		
number of the inspection in the Chapter shall be routed to and its due date. The	er Inspection number. Under "Fo is document shall be utilized to o	oxes as necessary, or fill in the blanks as indicate wward to:" enter the next level of command wher document innovative practices, suggestions for some used to appeal findings. A CHP 51 Memoran	e the document tatewide	
TYPE OF INSPECTION		☑ Corrective Action Plan Included		
☐ Division Level ☐ Command L	Level	☐ Appeal Included		
☐ Executive Office Level		☐ Attachments Included		
Follow-up Required:	Forward to: Golden Gate Division	Commander's Signature:	Date:	
⊠ Yes □ No	Due Date: TBD	CORRE	8-11-09	
Chapter Inspection: Seventeen (17) - Officer Safety				
Inspector's Comments Regar	rding Innovative Practice	es:		

- Area Officer Safety Tactics (OST) Instructors utilize off-site training facilities, enhancing the quality and diversity of training.
- The Area Training Officer, through liaison with the Cabinet Shop, constructed a secure, efficient storage closet for Area rifles, shotguns, and ammunition.
- In addition to POST-mandated topics, Area provides diversified training sessions tailored to the tenure and experience of Area personnel. Examples include recent training days devoted solely to Accident Investigation techniques, utilizing station line/diagramming hands-on sessions.
 Another training day focused on advanced interview and interrogation techniques.

Comm	mand Suggestions for Statewide Improvement:	
•	None.	

1. Command Involvement:

Inspector's Findings:

- a.(1): The Area Commander and Lieutenant routinely discuss issues relative to officer safety during briefings, training days, and Area staff meetings.
 - a.(3): Officer safety suggestions and reminders are included in monthly CHP 100 Form comments.

COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT

Page 2

Command:	Division:	Chapter:
Castro Valley	Golden Gate	17
Inspected by:		Date:
Sgt. J. Allen, ID 12899		07/31/2009

2. Training and Certification:

- (a): The Area Training Officer has held this position for approximately four (4) years. He has developed an effective record keeping system, both in hardcopy and ETRS formats. He has developed and maintained outstanding liaison and working relationships with Area personnel, allied agencies, Division units, and Headquarters units regarding officer safety and training issues.
- a. (2): In addition to POST-mandated topics, Area provides diversified training sessions tailored to the tenure and experience of Area personnel.
- o c. (1) a.: No patterns of apparent weaknesses were identified.
- o d. (4): One of the Area Instructors is an Associate AOST Instructor for CHP Academy training sessions. This instructor has developed effective liaison with a local mixed-martial arts training studio, allowing training to take place in their local facility.

• 3. Safety Equipment:

- o d. (1): The majority of Area officers/sergeants utilize a collapsible ASP. Those that do not carry an ASP carry their baton on all enforcement stops. Pursuant to policy, officers and sergeants have their baton available at all times, and always carry their baton when deployed to a potential civil disturbance incident.
- e. (1): Since the inception of the Castro Valley Area, there have been no incidents of body armor being struck by a bullet or other penetrating type instrument. Therefore, no reports or associated physical examinations of officers have been completed.

4. Firearms:

- b. and b. (3): Factors outside the control of the Area have resulted in officers/sergeants not having the requisite number of range shoots. Area was unable to obtain a range contract and had no range facility between October 2008 and April 2009.
- b. (1). Steps have been taken to correct this training deficiency. A range contract was secured by the Contracts Unit in April 2009. Range officers and the Area Training Officer have worked diligently to bring Area personnel up to date on their required shoots since April. Pursuant to the guidelines contained within HPM 70.8, Departmental Firearms Manual, the aforementioned deficiencies will be corrected through make-up shoots by the fourth quarter of 2009.
- c. The Area has three (3) Range Officers who have attended the Departmental Range Officer Training Course (DROTC), as well as the Department Firearms Inspections Course (DFIC).
- d. Not applicable, as the Area range facilities are adequate for pistol, rifle, shotgun, and night shoots.
- e. (1) b. and e. (2) b. : Shotgun and rifle maintenance/cleaning has not been completed on a quarterly basis due to the lack of a range facility between October 2008 and April 2009. Thorough inspections were not completed due to the inability to test fire the weapons at a range following inspection. As the range facility became available in April 2009, the Area Training Officer has implemented a maintenance/cleaning schedule to fulfill the requirements of HPM 70.8.
- j. Required annual inspections of employee pistols (in conjunction with the annual CHP 118) were deficient. Again, this was due to the lack of a range facility to test fire the

COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT

Page 3

Command: Castro Valley	Division: Golden Gate	Chapter:
Inspected by: Sgt. J. Allen, ID	12899	Date: 07/31/2009

weapon following inspection between October 2008 and April 2009. The Area Training Officer, in conjunction with the Training Sergeant and Area Range Officers, has created an inspection timetable which was provided to Area Range Officers. The timetable includes the employee and their anniversary date to ensure annual inspection of all employee pistols now that a range facility is available. This corrective action will ensure all employee pistol inspections meet the requirements of HPM 70.8 by the fourth quarter of 2009.

6. Enforcement Tactics:

Demonstrations of enforcement tactics were observed by the Inspector on July 31, 2009. He observed four (4) different officers on enforcement stops during the 0530-1800 shift within the Castro Valley Area. Enforcement contacts included a single-officer traffic stop, as well as a high-risk stop involving three (3) officers for a possible weapon brandishing. The involved officers utilized proper enforcement tactics in all observed situations.

• 7. Pursuits:

b: While there are no written guidelines between allied agencies, command-level personnel of the Castro Valley Area and the Alameda County Sheriff's Office (ACSO) have discussed, and agreed upon, the fact that Castro Valley CHP units will not take over pursuits from ACSO (or other allied agencies) that originate on surface streets. The agreement is that Castro Valley CHP, barring exigent circumstances, will only take over pursuits from these agencies once they enter the freeway. This is due to the extreme hazards surrounding the geographic make-up of the Castro Valley Area with regards to surface streets. This local policy will be added to the Area Standard Operating Procedures (SOP) no later than September 1, 2009.

Commander's Response:

- Command Involvement: The Acting Commander will continue to emphasize officer safety during briefings, training days, and staff meetings. He will ensure there are adequate numbers of instructors to accommodate Area training needs. Two additional officers are scheduled to attend the instructor course in August 2009.
- Training and Certification: The Acting Commander, as well as the Training Sergeant, will
 continue to work with the Area Training Officer to ensure all required training is accomplished in a
 timely manner. Information from the Academy, POST, etc. will be immediately disseminated to
 the Training Officer and other affected personnel.
- Safety Equipment: The Acting Commander and Area supervisors will continue to ensure employees are carrying their batons and other police protective equipment as required by policy.
- Firearms: The Contracts Unit has secured a range contract for the Area as of April 2009. The
 Acting Commander and Training Sergeant will work with the Training Officer and range officers to
 ensure the following:

COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT Page 4

Castro Valley Golden Gate 17 Inspected by: Date:	
merector sy.	
Sgt. J. Allen, ID 12899 07/3	/2009

- O Personnel will be brought up to date on their required shoots by the fourth quarter of 2009.
- Shotgun, rifle, and pistol inspections will be brought into compliance with HPM 70.8 by the fourth quarter of 2009.
- Enforcement Tactics: Area supervisors will continue to monitor officer enforcement contacts
 while in the field, during training, and by conducting quarterly ridealongs.
- Pursuits: Pursuit training, particularly for those new to the Castro Valley Area, will be continually emphasized. Communication between ACSO and other allied agencies will be accomplished through contacts with their managers. The local policy regarding allied agency pursuits on surface streets will be added to the SOP no later than September 1, 2009.

Inspector's Comments:

Despite challenges outside his control (i.e., lack of a range contract, Area office with limited space), the Area Training Officer, range officers, and OST instructors have all done a very good job fulfilling their duties. The Training Officer maintains excellent records, and has often received praise from Division training personnel regarding his efforts. On July 28, 2009, the Division Training Coordinator conducted an examination of Area records and procedures relative to officer safety. The Division Training Coordinator advised that Castro Valley Area records were well maintained and in accordance with existing policy and procedures. In addition to the training program, the Area Training Officer manages a number of other programs due to the limited number of Special Duty personnel.

Required Action

Corrective Action Plan/Timeline

- A range contract was secured in April 2009.
- The Area Training Officer and Training Sergeant will work with Area Range Officers to ensure employees have the requisite number of shoots by the fourth quarter of 2009.
- The Area Training Officer and Training Sergeant will complete an inspection schedule to ensure pistols, rifles, and shotguns are inspected pursuant to HPM 70.8 by the fourth quarter of 2009.
- The Training Sergeant will outline the local Area policy regarding allied agency surface street pursuits to the Area SOP no later than September 1, 2009.

COMMAND INSPECTION PROGRAMEXCEPTIONS DOCUMENT

Page 5 of 5

Command: Castro Valley	Division: Golden Gate	Chapter:
Inspected by: Sgt. J. Allen, #12899		Date:Subject: 07/31/2009

Employee would like to discuss this report with the reviewer.	COMMANDER'S SIGNATURE	11/18/09
(See HPM 9.1, Chapter 8 for appeal procedures.)	INSPECTOR'S SIGNATURE	DATE
	Hall	11/18/09
Reviewer discussed this report with	REVIEWER'S SIGNATURE	DATE
employee Do not concur	BILATI	11/23/09

Memorandum

Date:

January 13, 2010

To:

Golden Gate Division

From:

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Golden Gate Division

File No.:

301.10470

Subject:

RESPONSE TO MISSION GRADE INSPECTION FACILITY COMMAND

CHAPTER 17 INSPECTION - FINAL REPORT

Golden Gate Division has reviewed the attached response to the Mission Grade Inspection Facility Chapter 17 Inspection and concurs with the commander. This memorandum will serve as a final report and no quarterly updates will be necessary.

Should you require further information regarding the contents of this memorandum, please contact Assistant Chief Cathy Sulinski at (707) 648-4180.

C. A. SULINSKI, Assistant Chief

Attachments

Memorandum

Date:

January 8, 2010

To:

Golden Gate Division

From:

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Mission Grade Enforcement Facility

File No.:

391.13306

Subject:

CHAPTER 17 OFFICER SAFETY COMMAND LEVEL RE-INSPECTION-

MISSION GRADE ENFORCEMENT FACILITY

On August 26, 2009, Sergeant S.L. Cooper, #15879, completed an Area Level Chapter 17, Officer Safety Inspection. As a result of the inspection, two discrepancies were revealed. Specifically, it was determined a number of annual weapons inspections had not been completed and personnel had not completed the requisite number of range shoots required, year to date.

On January 5, 2010, Sergeant E. Lehrmann re-inspected weapons inspections and annual range shoots for 2009. Sergeant Lehrmann determined all but one weapon inspection was completed in 2009 and the remaining weapon was inspected on January 4, 2010. Sergeant Lehrmann's re-inspection of annual range shoots revealed no uniformed personnel assigned to the command completed the requisite number shoots in 2009.

In an effort to prevent these discrepancies from re-occurring in 2010 and ensure compliance with departmental policy and procedure, the following measures have been put in place.

Weapons Inspections:

- 1. The command's Weapons Officer has been provided a schedule for completing inspections. The schedule will be reviewed monthly by the training supervisor to ensure inspections are completed on schedule.
- 2. The command's Weapons Officer has been provided access to the ETRS "weapons locker". Access will ensure timely and accurate reporting of weapons inspections as they are completed.

Golden Gate Division Page 2 January 8, 2010

Range Shoots:

- 1. The scheduling sergeant will assign personnel to attend the range on each monthly schedule.
- 2. Upon completing a range shoot, area personnel shall send an e-mail to the training sergeant advising what shoots were completed (pistol, shotgun, AR-15).
- 3. The training sergeant shall obtain the CHP 416 (Monthly Record of Shoots) each month from the Dublin Area Range Officer. This document will be used as a cross reference to verify reported shoots have been completed.

Implementation of the above mentioned control measures will ensure compliance with departmental policy and procedure and significantly mitigate the opportunity for re-occurrence in 2010. Should you have any questions, please contact me at (925) 862-2223.

K. J. PILON, Lieutenant

Commander

118111

COMMAND INSPECTION PROGRAM **EXCEPTIONS DOCUMENT**

Command:	Division:	Chapter:
M.G.I.F.	Golden Gate	17
Inspected by:		Date:
Sgt. S. L. Cooper, #15879		8/26/2009

INSTRUCTIONS: This document shall be typed. Check appropriate boxes as necessary, or fill in the blanks as indicated. Enter the chapter number of the inspection in the Chapter Inspection number. Under "Forward to:" enter the next level of command where the document shall be routed to and its due date. This document shall be utilized to document innovative practices, suggestions for statewide

improvement, identified deficiencies, c additional space is required.	orrective action plans, and may	be used to appeal findings. A CHP 51 Memorar	ndum may be used if
TYPE OF INSPECTION			
☐ Division Level ☐ Command I	_evel	Appeal Included	
☐ Executive Office Level		Attachments Included	
Follow-up Required:	Forward to:	Commander's Signature:	Date:
⊠ Yes □ No	Due Date:	2222	9/24/09
Chapter Inspection: (17) – O	fficer Safety		THE TAX OF THIS IS
Inspector's Comments Rega	rding Innovative Practice	en de la compaña de la comp Esta de la compaña de la c	
 In addition to POST-mandated topics, the Area provides personnel with up-to-date, diversified, commercial vehicle regulations and statute training. 			
Command Suggestions for S	tatewide Improvement:		
• None			
Inspector's Findings:			
Commander Involvement: a(3) – Officer safety so comments.	uggestions and reminde	rs are included in monthly CHP 100	C Form
Training and Certification (a) – Area Training Sergeant has held position for approximately one year, and			

- has ensured training records are current in both hard copy and ETRS formats.
- c(1) Training hours are also recorded in ETRS.
- c(1)a No patterns of apparent weaknesses were identified.
- d Area has only one certified OST instructor. Personnel have been solicited for interest in becoming instructors to assist with training needs.
- d(4) The sole OST instructor for the Area is an associate instructor for the CHP Academy. This instructor was instrumental in the development of the Department's current AOST program.

COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT

Page 2

Command:	Division:	Chapter:
MGIF	Golden Gate	17
Inspected by:		Date:
Sgt. S. Cooper #15879		08/26/2009

3. Safety Equipment:

- a(1-3), (a-b) Although Area has not had an incident resulting in an O.C. application, personnel are aware of use of force options, documentation requirements, and decon measures.
- d(1) The majority of Area officers/sergeants utilize a collapsible ASP. Those few who do not carry the ASP, carry the side handle baton on enforcement stops. Pursuant to policy, officers and sergeants have their baton available at all times and carry it when deployed to a potential civil disturbance. All personnel have been reminded to review HPM 70.6 and to routinely train with the side-handle baton.
- f(2) Any deficiencies or equipment issues are resolved within 30 days of inspection.

4. Firearms:

- b A review of training records revealed personnel who have not met the requisite number of range shoots. Specific steps have been taken to correct this deficiency. All personnel are individually scheduled to attend range each month. Also, each member of the Area has been reminded of departmental policy regarding required range shoots. Pursuant to the guidelines contained within HPM 70.8, Departmental Firearms Manual, any deficiencies will be corrected through make-up shoots in the fourth quarter of 2009.
- c(2) Area routinely trains with Dublin Area personnel and range supervisor.
- c(4) Mission Grade Inspection Facility currently has one range officer and is currently soliciting interest in a second range officer.
- d(1)(a) Area uses range facilities contracted between the Dublin CHP Area and Alameda County Sheriff's Department.
- e(1)(a-c) Shotguns are assigned to the Dublin Area and are tracked, maintained, and inspected by Dublin Area personnel
- e(2)(a-c0 Tactical rifles are assigned to the Dublin Area and are tracked, maintained, and inspected by Dublin Area personnel.
- j(1) A review of Area weapons inspections showed some to be delinquent. The officer responsible for weapon inspections has been tasked to ensure all inspections are brought up to date. The Training Sergeant has created an inspection schedule. The schedule includes the the employee and anniversary date to ensure annual inspection of employee's pistols.

5. Physical Methods of Arrest:

b(6-8) – Area OST instructor has been tasked in training personnel in use of AOST tactics. d(1) - Personnel have limited contact with local jail personnel. Most arrests are turned over to the host area, Dublin CHP.

COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT

Page 3

Command:	Division:	Chapter:
MGIF	Golden Gate	17
Inspected by:		Date:
Sgt. S. Cooper #15879		08/26/2009

6. Enforcement Tactics:

c(2) – Personnel have been reminded to review Area S.O.P. and HPM 100.67, Law Enforcement Assistance and Inter-Jurisdictional Operations Manual.

7. Pursuits

b(1-2) – Training governing pursuits is conducted quarterly and allied agency participation is reviewed.

Commander's Response:

- Command Involvement: The Commander will continue to emphasize officer safety during briefings, training days and staff meetings. An additional Facility specific training day was conducted in 2009 with half of the day dedicated to driving and OST.
- Training and Certification: The Commander will attempt to encourage an additional employee to become a certified OST instructor.
- Safety Equipment: Facility management and supervisory personnel will continue to ensure employees carry their batons and utilize other police protective equipment as required by Department policy.
- Firearms: The Commander and the Training Sergeant will ensure personnel are current on their required shoots by the fourth quarter of 2009. The Training Sergeant has developed a weapon inspection schedule to assist the weapon inspection officer in properly managing his time and ensuring the Command's weapon inspections are brought into compliance by the fourth quarter of 2009.
- Physical Methods of Arrest: The Training Sergeant and Facility OST Instructor will put together a Facility specific AOST training program.

COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT

Page 4

Command:	Division:	Chapter:
MGIF	Golden Gate	17
Inspected by:		Date:
Sgt. S. Ćooper #15879		08/26/2009

Inspector's Comments:

Despite some deficiencies with weapons inspections and range shoots, the Area's officer safety program is functional. The noted deficiencies have been identified and correctable measures are in place to eliminate those issues. The Training Sergeant has ensured the Employee Training Records System is current and completed training is entered on a timely basis. The Area will work to incorporate AOST tactics into its quarterly training days.

Required Action

Corrective Action Plan/Timeline

- The Area Training Sergeant will work with the range officer to ensure employees have the requisite number of shoots by the end of the fourth quarter 2009.
- The Training Sergeant will regularly communicate with the Area weapons officer to ensure the weapons inspection schedule is followed to ensure compliance.
- The Area OST instructor has been tasked with developing an Area-specific AOST program.

COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT

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Command:	Division:	Chapter:
MGIF	Golden Gate	17
Inspected by:		Date:08/26/2009
Sgt. S. Cooper, #15879		

		1000
Required Action		200
		200日至100日
Corrective Action F	Plan/Timeline	

Employee would like to discuss this report with the reviewer. (See HPM 9.1, Chapter 8 for appeal procedures.)	COMMANDER'S SIGNATURE	DATE 12-10-07
Tool in the chapter of the appear processing	INSPECTOR'S SIGNATURE	11-20-09
☐ Reviewer discussed this report with employee ☐ Do not concur	REVIEWER'S SIGNATURE	j. /3 · /0

AREA MANAGEMENT EVALUATION OFFICER SAFETY

CHP 453S (Rev. 6-06) OPI 009

AREA	DIVISION	NUMBER
Mission Grade I.F.	Golden Gate	391
EVALUATED BY		DATE
S. Cooper, #15879		08/26/2009

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION Formal Evaluation	Informal Evaluation	SUSPENSE DATE			
FOLLOW-UP REQUIRED Yes No	☑ Correction Report	COMMANDER'S REVIEW	711	9/2	4/09
1. COMMAND INVOLVEMENT		08/26/2009	NO NO	N/A)
Does the command e incidence of injuries in incidence of injuries in incidence of injuries in incidence in injuries injuries injuries in injuries in	emphasize importance of proper enforce ncurred by officers?	ement tactics to achieve	e the lowest possible	✓ Yes	□No
(1) Does the comma	inder stress importance of proper enfor	cement tactics, includin	g use of force?	✓ Yes	□No
(2) Does the safety	record of the command reflect an aware	eness of proper tactics?		✓ Yes	□No
(3) Do the officers' C safety?	CHP 100 and CHP 118s, Performance	Appraisals, contain com	ments on officer	✓ Yes	□No
b. Are the commander a	and lieutenants knowledgeable of enfor and the correct use of safety equipment	cement tactics, physical	l methods of arrest,	✓ Yes	□No
(1) Is this knowledge	applied properly in critiques of inciden	its involving officers and	l sergeants?	✓ Yes	□No
(2) Do the captain a	nd lieutenants maintain a minimum leve	el of enforcement skills?		✓ Yes	□No
(a) Do they atte	nd officer safety training sessions?			✓Yes	□No
(b) If they are n	ot involved in officer safety, what are th	e reasons?			
2. TRAINING AND CERTIF	ICATION	08/26/2009	ACTION REQUIRED No	CORRECTED N/A	0
a. Do training records in	dicate formal training has been receive	ed and certified?		✓ Yes	□No
(1) Do records reflect tactics, physical recertifications bee	ct annual certification of traffic officers a methods of arrest, and the proper use on n recorded for:	and sergeants for profici of safety equipment (use	ency in enforcement e of force)? Have		
(a) Searching te	chniques.	116		✓ Yes	□No
(b) Handcuffing				✓ Yes	□No
(c) Use of safety	/ equipment.			✓ Yes	□No
(d) Suspect con	trol.			✓ Yes	□No
(e) High risk and	d felony stops.			✓ Yes	□No
(f) Hostage conf	rol.			✓ Yes	□No
(g) Prisoner tran	sportation.			✓ Yes	□No
(h) Radio contro	l head operation.			✓ Yes	□No

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

AREA MANAGEMENT EVALUATION

OFFICER SAFETY

100	LICO.	0 00/ 0/ 1 000				
(2)	ls th	ne command dedicating enough time toward training?			✓ Yes	□No
	(a)	Do training records reflect certifications for officers and	sergeants are cur	rent?	✓ Yes	□No
	(b)	Is there an established follow-up procedure to assure tir and sergeants?	mely recertification	n of all officers	✓ Yes	□No
Do A	Area oloy (supervisors review CHP 121s, CHP 121As, pursuit inve- general observations to determine if proper enforcement	stigations, persor tactics are being	nel complaints, and used in the Area?	✓ Yes	□No
(1)	Are	well-handled incidents recorded for future training purpor	ses?		✓ Yes	□No
			uniformed perso	nnel understand when,		□No
	(a)	Does an examination of CHP 100, CHP 118s, and citize being made?	n complaints indi	cate a through review is	✓ Yes	□No
	(b)	Do Area supervisors notify those officers who are not pris made available?	oficient and ensu	re refresher training	✓ Yes	□No
s re	fres	her training required prior to certification?				□No
1)	Are	the number of training hours necessary to accomplish ce	ertification indicate	ed on the CHP 270?	✓ Yes	□No
	(a)	Is any pattern of training weakness apparent?				□No
	(b)	Have necessary remedial steps been taken to assure th categories?	orough and conti	nuous proficiency in all	✓ Yes	□No
Doe:	s the	e command have an adequate number of instructors?				□No
1)	ls in	structor proficiency maintained?				□No
2)	Has	an individual been given responsibility for the program?			✓ Yes	□No
	(a)	Does that individual ensure the quality and level of profic	ciency is maintain	ed?	✓ Yes	□No
3)	Are	there adequate and properly maintained facilities and eq	uipment available	e for officer safety training?	✓ Yes	□No
4)	Wha	at is the quality and quantity of the training being given?	OST is a frequen	t topic at training days and	informal brie	fings.
	Pers	sonnel are continually encouraged to remain proactive ir	their OST profic	ciency.		
5) 1	Have	e the supervisor and his/her alternate received proper tra	aining?		✓ Yes	□No
ΕTY	/ EC	QUIPMENT	08/26/2009	No REQUIRED	CORRECTED N/A	
			niformed personr	nel, captain and below,	✓Yes	□No
1) I		C spray used when the need is indicated? Are notations is utilized to subdue a subject?	made on bookin	g sheets when OC spray		□No
	-		nervisors noting t	he use/nonuse of OC		
2) \		en an officer is assaulted and an injury occurs, are the su spray on the CHP 121?	pervisore nearly t		✓ Yes	□No
	Do / Pemp 1) 2) 2) 3) 4) ET' Solid While Solid While Solid Pemp 2) 2) 2) 2) 2) 2) 2) 2) 2) 2) 3) 2) 2) 2) 3) 2) 3) 2) 3) 2) 3) 3) 3) 3) 3) 3) 3) 3) 3) 3) 3) 3) 3)	(a) (b) Do Areaemploy 1) Are 2) Are and (a) (b) s refres 1) Are (a) (b) Coes the (a) (b) Does the (a) (b) Has (a) Per: 5) Hav ETY EG s Oleore while on 1) Is O	(b) Is there an established follow-up procedure to assure tir and sergeants? Do Area supervisors review CHP 121s, CHP 121As, pursuit invegence proper enforcement of the prop	 (a) Do training records reflect certifications for officers and sergeants are cur (b) Is there an established follow-up procedure to assure timely recertification and sergeants? Do Area supervisors review CHP 121s, CHP 121As, pursuit investigations, personemploy general observations to determine if proper enforcement tactics are being 1) Are well-handled incidents recorded for future training purposes? 2) Are use of force situations closely reviewed to ascertain if all uniformed perso and what level of force, is justified? (a) Does an examination of CHP 100, CHP 118s, and citizen complaints indibeing made? (b) Do Area supervisors notify those officers who are not proficient and ensurism made available? 3) serfresher training required prior to certification? 1) Are the number of training hours necessary to accomplish certification indicate (a) Is any pattern of training weakness apparent? (b) Have necessary remedial steps been taken to assure thorough and contincategories? Does the command have an adequate number of instructors? 1) Is instructor proficiency maintained? 2) Has an individual been given responsibility for the program? (a) Does that individual ensure the quality and level of proficiency is maintain. 3) Are there adequate and properly maintained facilities and equipment available. 4) What is the quality and quantity of the training being given? OST is a frequent Personnel are continually encouraged to remain proactive in their OST profices. 5) Have the supervisor and his/her alternate received proper training? ETY EQUIPMENT 8) Oleoresin Capsicum (OC) spray (pepper spray) carried by all uniformed personathie on duty, in uniform? 1) Is OC spray used when the need is indicated? Are notations made on booking. 	(a) Do training records reflect certifications for officers and sergeants are current? (b) Is there an established follow-up procedure to assure timely recertification of all officers and sergeants? Do Area supervisors review CHP 121s, CHP 121As, pursuit investigations, personnel complaints, and amploy general observations to determine if proper enforcement tactics are being used in the Area? 1) Are well-handled incidents recorded for future training purposes? 2) Are use of force situations closely reviewed to ascertain if all uniformed personnel understand when, and what level of force, is justified? (a) Does an examination of CHP 100, CHP 118s, and citizen complaints indicate a through review is being made? (b) Do Area supervisors notify those officers who are not proficient and ensure refresher training is made available? s refresher training required prior to certification? 1) Are the number of training hours necessary to accomplish certification indicated on the CHP 270? (a) Is any pattern of training weakness apparent? (b) Have necessary remedial steps been taken to assure thorough and continuous proficiency in all categories? Does the command have an adequate number of instructors? 1) Is instructor proficiency maintained? 2) Has an individual ensure the quality and level of proficiency is maintained? 3) Are there adequate and properly maintained facilities and equipment available for officer safety training? 4) What is the quality and quantity of the training being given? OST is a frequent topic at training days and Personnel are continually encouraged to remain proactive in their OST proficiency. 5) Have the supervisor and his/her alternate received proper training? EVALUATED (BOX26/2009) 10 Is OC spray used when the need is indicated? Are notations made on booking sheets when OC spray	(a) Do training records reflect certifications for officers and sergeants are current? (b) Is there an established follow-up procedure to assure timely recertification of all officers and sergeants? (c) Is there an established follow-up procedure to assure timely recertification of all officers and sergeants? (d) Area supervisors review CHP 121s, CHP 121As, pursuit investigations, personnel complaints, and employ general observations to determine if proper enforcement tactics are being used in the Area? (d) Are use of force situations closely reviewed to ascertain if all uniformed personnel understand when, and what level of force, is justified? (e) Are use of force, is justified? (f) Are use of force, is justified? (g) Dos an examination of CHP 100, CHP 118s, and citizen complaints indicate a through review is being made? (g) Do Area supervisors notify those officers who are not proficient and ensure refresher training is made available? (g) Do Area supervisors notify those officers who are not proficient and ensure refresher training is made available? (g) Yes (a) Is any pattern of training hours necessary to accomplish certification indicated on the CHP 270? (g) Yes (g) Have necessary remedial steps been taken to assure thorough and continuous proficiency in all categories? (g) Yes (h) Have necessary remedial steps been taken to assure thorough and continuous proficiency in all categories? (g) Yes (h) Have necessary remedial steps been taken to assure thorough and continuous proficiency in all categories? (g) Yes (h) Lis instructor proficiency maintained? (g) Yes (h) Lis instructor proficiency maintained? (g) Yes (h) Have necessary remedial ensure the quality and level of proficiency is maintained? (g) Yes (h) Have necessary remedial ensure the quality and level of proficiency is maintained? (g) Yes (h) Have the supervisor and his/her alternate received proper training? (g) Yes (h) Have the supervisor and his/her alternate received proper training? (g) Yes (h) Have the supervis

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AREA MANAGEMENT EVALUATION

OFFICER SAFETY

CIII	7000	(1164. 0 00) 01 1 000				
		(a) Do Area patrol cars carry at least two 500 mil. bottles o	f saline solution?		✓ Yes	□No
		(b) Are officers/sergeants familiar with the decontamination	n and first-aid procedure?	?	✓ Yes	□No
b	, Аге	e officers/sergeants familiar with the function of their duty hols	sters?		✓ Yes	□No
	(1)	Can officers/sergeants draw and fire their weapon, re-holste the safety strap with one hand?	er and without looking at	the holster, fasten	✓ Yes	□No
	(2)	Can officers and sergeants draw and fire their weapons with	nin one and a half second	ds, using one hand?	√ Yes	□No
	(3)	Is there personal confirmation by the testing officer that all v related exercises?	veapons are unloaded pr	ior to holster	✓ Yes	□No
С	. Аге	officers/sergeants proficient in reloading their weapons?			✓ Yes	□No
d	. Do	officers/sergeants routinely practice with their batons?			✓ Yes	□No
	(1)	Do officers/sergeants carry their batons on all enforcement	stops?		✓ Yes	□No
	(2)	Can officers/sergeants successfully demonstrate approved	baton techniques?		✓ Yes	□No
е	Do	all uniformed personnel wear body armor?			✓ Yes	□No
	(1)	Were required reports submitted to Supply Services Unit, per armor was struck by a bullet or other penetrating type instru		s where body	✓ Yes	□No
		(a) If so, did the involved officer receive a complete physical	al examination?		✓ Yes	□ No
f.	Are	holsters, ammunition, magazines, magazine pouches, hand jectors inspected in conjunction with the annual performance	cuffs, handcuff case, and appraisal?	d OC spray	✓ Yes	□No
	(1)	Do CHP 311 forms indicate compliance?			✓ Yes	□No
	(2)	Were deficiencies corrected within 30 days of the inspection	1?		✓ Yes	□No
4. F	IREA	RMS	08/26/2009	Yes Yes	In progre	
a	На	s the requirement for quarterly review of policy regulating disc	charge of firearms been	compiled with?	✓ Yes	□No
	(1)	Do officers thoroughly understand the policy?			✓ Yes	□No
		(a) Do incidents involving firearms show proper understand	ding of the policy?		✓ Yes	□No
b.	Are	shoots conducted as required by policy?			☐Yes	✓ No
	(1)	Have steps been taken to correct training deficiencies?			✓Yes	□No
	(2)	Are weapons training and maintenance records readily avai	lable? Current?		✓ Yes	□No
	(3)	Do training records show qualification with all authorized we	apons, day/night shoots	, etc.?	✓ Yes	□No
C.	Doe	es the Area have a range officer?			✓ Yes	□No
	(1)	Has the officer completed Academy training for range office	rs?		✓ Yes	□No
	(2)	Does the officer supervise all shoots?			✓ Yes	□No
	(3)	Is the officer well-organized in his/her training?			✓ Yes	□No
	(4)	Is there a designated alternate to the range officer?			Yes	√ No
		(a) Has that officer received Academy training?			☐ Yes	√ No

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===d	. Are range facilities adequate for pistol, rifle, shotgun and night shoots?	✓ Yes	□No
	(1) If not, has alternate training been established and plans developed to obtain adequate facilities?	☐ Yes	□No
	(a) Do plans follow instructions for range contract renegotiations?	☐ Yes	□No
	(b) Have future range needs been considered?	✓ Yes	□No
е	. Is an effective and efficient inventory process for shotguns, rifles, and ammunition in place?	✓ Yes	□ No
	(1) Have shotguns been inventoried as required?	✓ Yes	□No
	(a) Are all shotguns accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	✓ Yes	□No
	(c) Are shotguns fired annually to ensure operable condition?	✓ Yes	□No
	(2) Have tactical rifles been inventoried as required?	✓ Yes	□No
	(a) Are all tactical rifles accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	√ Yes	□No
	(c) Is there adequate storage when the weapons are not being carried by on-duty officers?	✓ Yes	□No
	(d) Is there an effective method for assignment and control?	✓ Yes	□No
	(3) Is there a procedure in place to periodically audit ammunition? Are the following steps in the audit process taken?	✓ Yes	□No
	(a) Beginning inventory determined?	✓ Yes	☐ No
	(b) Has the total amount of ammunition ordered by requisition as well as returned (unused) ammunition been determined?	✓ Yes	□No
	(c) Has the total rounds issued per ammunition records been determined?	✓ Yes	□No
	(d) Has a physical inventory of ammunition been taken?	✓ Yes	□ No
	(e) Has the physical count been compared to the balance on hand according to the inventory record?	✓ Yes	□No
	(f) Have rounds issued per training records been compared to rounds fired per shooting rosters?	✓ Yes	□No
	(g) Has the mathematical accuracy of the inventory records been tested?	✓ Yes	□No
	(h) When ammunition orders are received from Supply Services Unit, is the merchandise inspected, quantities checked against the packing/shipping documents, exceptions noted, and receipt acknowledged immediately upon delivery?	√Yes	□No
f.	tubo?	✓ Yes	□No
	(1) Does location of the clearing tube(s) provide safety to personnel in or about the office in the event of an accidental discharge?	✓ Yes	□No
g.	A second reliability been determined		□No
	(1) Do the dates recorded on the various records correspond to the actual date training was conducted?	✓ Yes	□ No
	(2) Do training dates correspond to the activity information on the employee's CHP 415?	✓ Yes	□No

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	(3)	Do training dates closely correspond to the dates ammuniti records)?	on was issued for tra	ining (per inventory	✓ Yes	□ No
	(4)	Was ammunition issued for training (per inventory records) (per the shooting roster)?	compared with the a	ctual amount expended	✓ Yes	□No
		(a) Once done, was the disposition of any unused ammun	ition verified for those	e training days tested?		□No
_	(5)	Are records kept updated as training takes place?			Yes	□No
	(6)	Is training recorded on the employee's CHP 270 and in ETF	RS?		✓ Yes	□No
-	(7)	Is required information recorded in accordance with establish	shed guidelines and i	nstructions?	✓ Yes	□No
	(8)	Is a roster maintained for each shoot which includes all per date, etc.)?	tinent information (typ	oe of shoot, scores,	√ Yes	□No
ŀ	ı. Is inv	there a procedure in place which ensures the person process solved with the receiving and recording of ammunition inventor	ing the ammunition repry?	equisition is not	✓ Yes	□No
	(1)	Is a similar procedure in place which ensures the person re involved with handling and recording ammunition?	cording weapons trai	ning information is not	✓ Yes	□No
	(2)	Is access to the ammunition storage and inventory records supervisor or backup employee?	limited to the ammun	ition officer and	✓ Yes	□No
i.	If A	rea has a resident post (RP), what procedures are used to er	nsure weapons trainir	ng of RP officers? N/A		
	(1)	If RP handles ammunition, are proper accountability proced	lures in place?		☐ Yes	□No
j,	Are	required inspections conducted in conjunction with the annu-	al CHP 118?	-	☐ Yes	☑ No
	(1)	Is a second inspection of the primary firearm conducted ever	ery six months?		☐ Yes	☑ No
5. F	HYS	ICAL METHODS OF ARREST	08/26/2009	ACTION REQUIRED Yes	In Progre	
а	. Do	officers practice weaponless defense?			✓ Yes	☐ No
	(1)	Are officers familiar with the opponent's five weakest points	?		✓ Yes	□No
	(2)	Have officers with previous assault injuries thoroughly famil	iarized themselves w	ith weaponless defense?	✓ Yes	□ No
b	. We	ere demonstrations of the following control techniques by office	cers observed			
	(1)	Control holds.			✓ Yes	□No
	(2)	Punches.			✓ Yes	□No
	(3)	Strikes.			✓ Yes	□No
	(4)	Blocks.			✓ Yes	□No
	(5)	Defensive kicks,			✓ Yes	□No
	(6)	Defenses against grabs.			✓ Yes	□No
	(7)	Defenses against weapons.			✓ Yes	□No
-10	(8)	Ground defense and takedowns.			☐ Yes	✓ No
	(9)	Placing and removing suspects into and from vehicles.			✓ Yes	□No

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-	C.	We	ere observations of practical handcuffing techniques made?			✓ Yes	□No
		(1) Can officers successfully apply handcuffs to a suspect who is standing, kneeling, prone, or uncooperative?					□No
	(2) Are all uniformed personnel knowledgeable of departmental policy on handcuffing?					✓ Yes	□No
	d.	Are	e all persons subjected to physical arrest searched for offensiv	ve weapons?		✓ Yes	□No
7		(1)	Has the local jail's experience with CHP arrests been review	ed?	-	✓ Yes	□No
,		(2)	Has a practical demonstration of preliminary frisks and thoro	ough searches been	observed?	✓ Yes	□No
		(3)	(3) Do all officers know guidelines pertaining to searches of the opposite sex as outlined in policy?			✓ Yes	□No
6.	EN	IFO	RCEMENT TACTICS	08/26/2009	ACTION REQUIRED	CORRECTED N/A	
	a.	Do of t	sergeants and officers have knowledge of proper procedures he five options of an enforcement stop?	which should be foll	lowed during each	✓ Yes	□No
	b.	Do officers have a constant awareness of their personal safety during enforcement stops and when apprehending suspected or known criminals?					□ No
		(1) Were demonstrations of an enforcement stop observed which show the officers' ability to safely control the situation at all times regardless of the level of hazard presented?					□No
			(a) Is the violator stop effectively made?			✓ Yes	□No
			(b) Is the violator completely controlled?	·		✓ Yes	□No
			(c) Is the prisoner properly prepared for transportation?			✓ Yes	□No
	C.	Is there evidence of pre-planning and coordination with allied agencies to prepare beat officers for hostage situations?					□No
		(1)	Do officers understand their role is limited to containment of having jurisdiction?	the incident until reli	eved by the authority	✓ Yes	□No
-		(2) Are officers aware of the need to maintain fire discipline at all times?			✓ Yes	□No	
		(3) Are officers knowledgeable of their responsibility to detain potential witnesses, control ingress and egress to the scene, evacuate the area if required, and render necessary medical aid?				✓ Yes	□No
		(4)	Were various officers and supervisors questioned to determi hostage incidents?	ne their knowledge o	of the CHP role in	☐ Yes	□No
7.	PU	RSL	JITS	08/26/2009	ACTION REQUIRED	CORRECTED N/A	
	a.	Are	all uniformed personnel well-versed in policy regarding the co	DOMESTIC STREET,		✓ Yes	□No
		(1)	Number of units?		<u> </u>	✓ Yes	□No
		(2)	When to discontinue?			✓ Yes	□No
		(3)	Were pursuit critiques checked to determine if the pursuits collisted in policy?	omply with enforcem	ent guidelines	✓ Yes	□No
		(a) Where noncompliance is indicated, were corrective actions taken?				✓ Yes	□No
ŀ			es the Area have written guidelines or plans to ensure proper suits?	coordination with alli	ied agencies during	☐Yes	✓ No
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	(1) Are any written agreements on file?					✓ No
	(2)	Yes	✓ No			
	(3)	Does the Area have and use a pursuit training guide	e tailored to the specific nee	eds of the command?	✓ Yes	□No
8.	FORC	CIBLE STOPS	08/26/2009	ACTION REQUIRED	CORRECTED N/A	
;	а. Аг	e Area personnel knowledgeable regarding the policy	on forcible stops?		✓ Yes	□No
	(1)	(1) Does the Area follow departmental policy?			✓ Yes	□No
	(2)	Have forcible stop reports been reviewed for compli	ance with policy?		✓ Yes	□No
		(a) If forcible stop policy has not been complied wit conducted?	th, has corrective action bee	en taken or training	✓ Yes	□No
9.	ROADBLOCKS EVALUATED ACTION REQUIRED No			CORRECTED N/A		
ć		es the Area worked with allied agencies to develop pla the hollow spike strip?	Yes	☑No		
	(1)	(1) Are strategic points and personnel assignments outlined?			Yes	✓ No
	(2)	(2) Have the officers received instructions on the proper methods of establishing roadblocks?			☐ Yes	✓ No
	(3)	Have interagency training sessions been conducted	?		Yes	√ No
10.	RAD	IO FAMILIARIZATION	08/26/2009	No REQUIRED	CORRECTED N/A	
a	a. Are	Are officers familiar with all aspects of the radio control head?				□No
t	o. Ca	Can officers demonstrate how to change the radio from their home Area to another Area/Division?				□No
C	c. Ca	Can officers efficiently operate all emergency equipment from the radio head?				□No